



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

December 17, 2020

BOARD OF EDUCATION

Donald L. Bridge
Andrew Cruz
Christina Gagnier
James Na
Joe Schaffer

Justin Rendon, Student Representative

SUPERINTENDENT

Norm Enfield, Ed.D.

5130 Riverside Drive. Chino. California 91710
www.chino.k12.ca.us

CHINO VALLEY UNIFIED SCHOOL DISTRICT
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
5130 Riverside Drive, Chino, CA 91710
4:00 p.m. – Closed Session • 6:00 p.m. – Organizational Meeting
December 17, 2020

Agenda

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

PUBLIC ADVISORY

The Chino Valley Unified School District Board of Education wishes to provide continuity of government and communication during the current pandemic. Pursuant to the March 17, 2020, Executive Order N-29-20 issued by Governor Newsom, the Board of Education strongly encourages members of the public to practice the guidelines associated with health and safety by limiting person-to-person contact that could spread the COVID-19 virus.

As such, for the public to view a live stream of the December 17 Board meeting, please visit the YouTube channel for Chino Valley Unified School District Board videos @ https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw

If you would like to address the Board on an agenda item, you are encouraged to submit your comment by email to: boardsecretary@chino.k12.ca.us at the designated time. Email comments should be structured as follows:

- **State agenda item number**
- Name (Voluntary)
- Contact Information (Voluntary)
- Briefly state your written comment, and limit words to approximately 350

To give staff adequate time to process comments for consideration, please email your comments between 12:00 p.m. and 2:00 p.m. on Thursday, December 17, 2020. Comments will be shared via email with the Board of Education prior to the meeting. Only comments received by the designated timeframe on Thursday, December 17 and in accordance with Board Bylaw 9323—Meeting Conduct, will be read into the record.

The proceedings of this meeting are being recorded.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:00 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel Anticipated Litigation (Government Code 54594.5(c) and 54956.9(d)(2) and (e)(3)): Two items. (Atkinson, Andelson, Loya, Ruud & Romo) (30 minutes)
- b. Student Readmission Matters (Education Code 35146, 48916 (c)): Readmission Cases 18/19-31, 19/20-18, 19/20-20, and 19/20-36. (40 minutes)
- c. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA negotiations. Agency designated representatives: Isabel Brenes, Sandra Chen, Eric Dahlstrom, and Richard Rideout. (15 minutes)
- d. Public Employee Discipline/Dismissal/Release (Government Code 54957): (10 minutes)
- e. Public Employee Appointment (Government Code 54957): Junior High School Principal. (5 minutes)
- f. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (20 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. OATH OF OFFICE FOR BOARD MEMBERS

I.D. PRESENTATION

1. Boys Republic: Della Robbia Wreath Presentation

I.E. ORGANIZATION OF BOARD

Election of Officers/Representatives

1. Election of President
2. Election of Vice President
3. Election of Clerk
4. Election of Board Liaison–City of Chino
5. Election of Board Liaison–City of Chino Hills
6. Election of Board Liaison–City of Ontario
7. Election of Board Liaison–Chino Valley Independent Fire District
8. Election of Representative–County Committee on School District Organization
9. Election of Representative–Chino Hills Parks and Recreation Commission
10. Election of Two Representatives–Joint Meeting with the City of Chino
11. Election of Two Representatives–Joint Meeting with the City of Chino Hills
12. Election of Representative–Chamber of the Chino Valley

I.F. BOARD PRESIDENT’S PRESENTATION

I.G. COMMENTS FROM STUDENT REPRESENTATIVE

I.H. COMMENTS FROM EMPLOYEE REPRESENTATIVES

I.I. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

I.J. CHANGES AND DELETIONS

II. ACTION

II.A. ADMINISTRATION

II.A.1. 2021/2022 Board Meeting Calendar
Page 9 Recommend the Board of Education approve the 2021/2022 Board meeting calendar.

Motion ___ Second ___
Preferential Vote: ___
Vote: Yes ___ No ___

II.A.2. Nominations for California School Boards Association Delegate Assembly
Page 11 Recommend the Board of Education nominate up to six (6) candidate(s) to the California School Boards Association Delegate Assembly.

Motion ___ Second ___
Preferential Vote: ___
Vote: Yes ___ No ___

III. CONSENT

Motion ___ Second ___
Preferential Vote: ___
Vote: Yes ___ No ___

III.A. ADMINISTRATION

III.A.1. Minutes of the Regular Meeting of November 19, 2020
Page 13 Recommend the Board of Education approve the minutes of the regular meeting of November 19, 2020.

III.A.2. Resolution 2020/2021-19 Board Compensation for Irene Hernandez-Blair for November 19, 2020 Missed Meeting
Page 19 Recommend the Board of Education adopt Resolution 2020/2021-19 Board compensation for Irene Hernandez-Blair for November 19, 2020 missed meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register
Page 21 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

III.B.2. Fundraising Activities
Page 22 Recommend the Board of Education approve/ratify the fundraising activities.

III.B.3. Donations

Page 24 Recommend the Board of Education accept the donations.

III.B.4. Legal Services

Page 26 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and The Tao Firm.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Student Readmission Cases 18/19-31, 19/20-18, 19/20-20, and 19/20-36

Page 27 Recommend the Board of Education approve student readmission cases 18/19-31, 19/20-18, 19/20-20, and 19/20-36.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Page 28 Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

III.D.2. Agreements for Contractor/Consultant Services

Page 29 Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Page 33 Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

III.D.4. Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation

Page 36 Recommend the Board of Education award Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation, to NextGen Construction.

III.D.5. Bid 20-21-07F Alternative Education Center and Don Lugo HS Asphalt Replacement

Page 38 Recommend the Board of Education award Bid 20-21-07F, Alternative Education Center and Don Lugo HS Asphalt Replacement, to Premier Paving, Inc.

III.D.6. Notice of Completion for CUPCCAA Projects

Page 40 Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

- III.D.7. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 02-01)**
Page 42
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 02-01).
- III.D.8. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 05-01)**
Page 47
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 05-01).
- III.D.9. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-01)**
Page 52
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-01).
- III.D.10. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-02)**
Page 57
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-02).
- III.D.11. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 07-01)**
Page 62
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 07-01).
- III.D.12. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-01)**
Page 67
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-01).
- III.D.13. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-02)**
Page 72
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-02).
- III.D.14. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-04)**
Page 77
Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-04).

III.D.15. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 11-01)

Page 82

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 11-01).

III.D.16. Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 26-01)

Page 87

Recommend the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 26-01).

III.D.17. Change Order and Notice of Completion for Bid 19-20-15F, Briggs K-8 New Science Building—Grading/Earthwork

Page 92

Recommend the Board of Education approve the Change Order and Notice of Completion and Notice of Completion for Bid 19-20-15F, Briggs K-8 New Science Building—Grading/Earthwork.

III.D.18. Resolutions 2020/2021-20 and 2020/2021-21 for Authorization to Utilize Piggyback Contracts

Page 96

Recommend the Board of Education adopt Resolutions 2020/2021-20 and 2020/2021-21 for Authorization to Utilize Piggyback Contracts.

III.D.19. Chino Unified School District Capital Facilities Corporation—Designation of New Trustee

Page 102

Recommend the Board of Education designate Donald L. Bridge to serve as trustee on the Board of the Chino Unified School District Capital Facilities Corporation.

III.D.20. Chino Unified School District Land Acquisition Corporation—Designation of New Director

Page 103

Recommend the Board of Education designate Donald L. Bridge to serve as director on the Chino Unified School District Land Acquisition Corporation.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Page 104

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. Revision of Board Policy and Administrative Regulation 5111.1 Students–District Residency
Page 110

Recommend the Board of Education receive for information the revision of Board Policy and Administrative Regulation 5111.1 Students–District Residency.

IV.A.2. San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2019/2020 Annual Report
Page 120

Recommend the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2019/2020 Annual Report.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

VI. ADJOURNMENT

Date posted: December 11, 2020
Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
SUBJECT: 2021/2022 BOARD MEETING CALENDAR

=====

BACKGROUND

At the organizational meeting in December each year, the Board of Education adopts the Board meeting calendar. Attached is the proposed calendar for 2021/2022. Regular meetings are held on the first and third Thursdays of the month, unless otherwise posted as indicated by an asterisk *.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the 2021/2022 Board meeting calendar.

FISCAL IMPACT

None.

NE:pk

Chino Valley Unified School District



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

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2021/2022 Board Meeting Calendar

July 15, 2021	Regular
August 19, 2021	Regular
September 2, 2021	Regular
September 16, 2021	Regular
October 7, 2021	Regular
October 21, 2021	Regular
November 4, 2021	Regular
November 18, 2021	Regular
December 16, 2021	Organizational
January 20, 2022	Regular
February 3, 2022	Regular
February 17, 2022	Regular
March 3, 2022	Regular
March 17, 2022	Regular
April 7, 2022	Regular
April 21, 2022	Regular
May 5, 2022	Regular
May 19, 2022	Regular
June 2, 2022	Regular
June 16, 2022	Regular

Board of Education meetings are held the first and third Thursdays of the month (except where indicated by asterisk). The meetings will begin at 6:00 p.m. in the Board room at the District Service Center, Chino Valley Unified School District, 5130 Riverside Drive, Chino, unless otherwise posted. Additional meetings will be announced by the Board President on an as-needed basis.

Board approved: _____

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
**SUBJECT: NOMINATIONS FOR CALIFORNIA SCHOOL BOARDS
ASSOCIATION DELEGATE ASSEMBLY**

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BACKGROUND

The Delegate Assembly is the primary policy-making body of the California School Boards Association (CSBA). Delegates adopt the association’s platform, take positions on other critical issues that come before it, elect officers and directors, and adopt bylaw changes. Delegates serve as a two-way communications link between the board members in the region and the regional director, and play an important role in fostering collegiality within their region. Delegate assembly nominations within each geographic subregion or area must be made by member boards within the respective subregion or area. Each board may nominate as many individuals as it chooses; however, nominees must be members of CSBA member boards within the subregion or area and must have given permission to place his or her name into nomination. Members serve two-year terms beginning April 1, 2021, through March 31, 2023. There are two required Delegate Assembly meetings each year. In 2021, the dates are May 15-16, and November 30–December 1. In accordance with CSBA bylaws, nominations for Delegate assembly must be postmarked or faxed no later than January 7, 2021, without exception.

The Chino Valley Unified School District belongs to Subregion 16B, San Bernardino County. The present delegation includes the following six elected representatives whose terms are expiring in 2021:

- Tom Courtney (Lucerne Valley USD)
- Shari Megaw (Chaffey Joint Union HSD)
- Gabriel Stine (Victor ESD)
- Eric Swanson (Hesperia USD)
- Mondi Taylor (Etiwanda USD)
- Kathy Thompson (Central ESD)

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education nominate up to six (6) candidate(s) to the California School Boards Association Delegate Assembly:

- 1) _____ 2) _____
- 3) _____ 4) _____
- 5) _____ 6) _____

FISCAL IMPACT

None.

NE:pk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

November 19, 2020

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 5:20 P.M.

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, November 19, 2020, at 5:20 p.m. with Cruz, Na, and Schaffer present in the Board room; Gagnier present via Zoom; and Hernandez-Blair absent. Closed session was not recorded.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Sandra H. Chen, Associate Superintendent, Business Services
Grace Park, Ed.D., Associate Superintendent, CIIS
Lea Fellows, Assistant Superintendent, CIIS
Richard Rideout, Assistant Superintendent, Human Resources
Gregory J. Stachura, Assistant Supt., FPO, (absent)

2. Public Comment on Closed Session Items

Angie Bacon, Bryan Wierzchucki, Debra Johnson, Samuel Lee, Karen Lee, and Audrey Suh submitted email comments to the Board regarding a closed session item.

3. Closed Session

President Schaffer adjourned to closed session at 5:31 p.m. regarding conference with legal counsel anticipated litigation; conference with labor negotiators: A.C.T. and CSEA; and public employee discipline/dismissal/release.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education at 6:00 p.m. with Cruz, Na, and Schaffer present in the Board room; Gagnier present via Zoom; and Hernandez-Blair absent. The Board met in closed session from 5:32 p.m. to 5:49 p.m. regarding conference with legal counsel anticipated litigation; conference with labor negotiators: A.C.T. and CSEA; and public employee discipline/dismissal/release.

By a vote of 4-0, with Cruz, Gagnier, Na, and Schaffer voting yes, directed the Law Offices of Margaret A. Chidester to prepare a *Reimbursement Agreement for the Sycamore Academy of Science and Cultural Arts – Chino Valley* to reimburse the District \$245,027.52 for overallocated space. No further action was taken that required public disclosure.

2. Pledge of Allegiance

James Na led the Pledge of Allegiance.

I.C. COMMENTS FROM STUDENT REPRESENTATIVE

Justin Rendon, student representative, reported on student activities geared at keeping them connected and to promote school spirit including spirit day activities and virtual events encouraging student participation.

I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Brenda Walker, A.C.T. President, reported on various activities in education including acknowledging American Education Week and School Psychology Week; acknowledged teachers and support staff for providing in-person instruction to special education and sports conditioning small cohorts since November 9; spoke about concerns from educators regarding the rise of COVID cases; wished Irene Hernandez-Blair a fond farewell; and extended Thanksgiving wishes.

Danny Hernandez, CSEA President, spoke about students being on campus, concerns for students, staff, and staffing concerns; spoke about outbreak concerns from staff; reminded everyone to wear masks and to adhere to safety protocols; spoke about Irene Hernandez’s service to the District; and extended holiday wishes.

Barbara Bearden, CHAMP President, said CHAMP is planning a donation drive to benefit the District’s CARE Closet; said orders for CHAMP polo shirts should arrive the next day; wished everyone a happy Thanksgiving; and extended well wishes to Mrs. Hernandez-Blair.

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following email comments were received: Alicia Sirop regarding reopening schools; and Shaun Barrows and Michele Fleischer regarding concerns for reopening school during COVID-19.

I.F. CHANGES AND DELETIONS

The following changes/deletions were read into the record: Human Resources, Item II.E.1., Certificated/Classified Personnel Items: Under “Hired at the Appropriate Placement on the Classified Confidential Salary Schedule – Appointment/Promotion,” added the name Lisa Fjeldsted; under “Hired at the

Appropriate Placement on the Classified Salary Schedule – Appointment,” Michael Torres, corrected the effective date to read 12/01/2020; and under “Increase in Hours,” deleted the name Gregory Gonzales, and added the same name, position, location, and effective date under Promotion.

II. CONSENT

President Schaffer pulled for separate action Item II.D.8. Moved (Na) seconded (Cruz) motion carried (4-0, Hernandez-Blair absent) to approve the consent items, as amended. Student representative voted yes.

II.A. ADMINISTRATION

II.A.1. Minutes of the November 5, 2020 Regular Meeting

Approved the minutes of the November 5, 2020 regular meeting.

II.A.2. Establishment of Date and Time for Annual Organizational Meeting

Established December 17, 2020, at 6:00 p.m. as the annual organizational meeting of the Chino Valley Unified School District Board of Education.

II.B. BUSINESS SERVICES

II.B.1. Warrant Register

Approved/ratified the warrant register.

II.B.2. 2020/2021 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2020/2021 applications to operate fundraising activities and other activities for the benefit of students.

II.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

II.B.4. Donations

Accepted the donations.

II.B.5. Legal Services

Approved payment for legal services to the law office of Margaret A. Chidester & Associates.

II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.C.1. 2020/2021 Single Plan for Student Achievement

Approved the 2020/2021 Single Plan for Student Achievement.

II.D. FACILITIES, PLANNING, AND OPERATIONS

II.D.1. Purchase Order Register

Approved/ratified the purchase order register.

II.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

II.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

II.D.4. Notice of Completion for CUPCCAA Projects

Approved the Notice of Completion for CUPCCAA Projects.

II.D.5. Notice of Completion for CUPCCAA Bid 20-21-01F, Briggs K-8 and Ayala HS—Asphalt Replacement

Approved the Notice of Completion for CUPCCAA Bid 20-21-01F, Briggs K-8 and Ayala HS—Asphalt Replacement.

II.D.6. Change Order and Notice of Completion for Bid 18-19-14F, Magnolia JHS and Ramona JHS—Science Lab Upgrades

Approved the Change Order and Notice of Completion for Bid 18-19-14F, Magnolia JHS and Ramona JHS—Science Lab Upgrades.

II.D.7. Resolution 2020/2021-18, Authorization to Utilize a Piggyback Contract

Adopted Resolution 2020/2021-18, Authorization to Utilize a Piggyback Contract.

II.D.8. License Agreement with Chino Holding Company, LLC, a Delaware Limited Liability Company for Access to Real Property Located in the City of Chino for Environmental and Preliminary Construction Testing and Inspections

Moved (Na) seconded (Cruz) to discuss the approval of the license agreement with Chino Holding Company, LLC, a Delaware Limited Liability Company for access to real property located in the city of Chino for environmental and preliminary construction testing and inspections. Following discussion, moved (Schaffer) seconded (Gagnier) to table the item.

II.D.9. Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2019/2020

Accepted and filed the Community Facilities District 4 (College Park) Special Tax Accountability Report for Fiscal Year 2019/2020.

II.E. HUMAN RESOURCES

II.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items, as amended.

III. INFORMATION**III.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****III.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools First Quarterly Report 2020/2021**

Received for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools First Quarterly Report 2020/2021.

IV. COMMUNICATIONS**BOARD MEMBERS AND SUPERINTENDENT**

Andrew Cruz spoke about a study conducted in Denmark this year regarding COVID-19 social distancing measures; spoke about his concerns regarding tightening and loosening of lockdowns, possible extensions to 2024, and mental health of students; said we should initiate another survey to determine if parents want students back in school (blended model); said he believes that the virus was manufactured; said we need to start thinking critically about what is actually happening to the country; and read a letter from a parent regarding suffering associated with schools being closed.

James Na acknowledged email comments from parents; spoke about special education classes needing support; thanked special education teachers and aides; thanked Chino Hills HS administration working with parents regarding the spirit/cheer program; thanked Country Springs ES administration for programs recognizing kids that do well with their work; spoke about community member Mike Garcia being in the hospital; said he hopes that all safety preparations will pay off; and thanked teachers and staff for ensuring that students will continue to be successful.

Christina Gagnier asked Dr. Enfield to address special education students returning to campus and ensuring that staff and teachers are supported throughout the day; asked Dr. Enfield to address the District's contingency plan if staff and students are unable to be on campus if cases rise due to the third wave of COVID-19; provided Chino Valley Chamber of Commerce updates including promoting local businesses, and the Chamber's launching of an entrepreneur program for students; thanked Ms. Hernandez for her years of service on the Board; and wished everyone a happy and safe Thanksgiving.

Superintendent Enfield thanked Mrs. Hernandez for her eight years of service on the Board; thanked special education teachers, and all support staff for providing services to students; and wished everyone a happy and safe Thanksgiving.

President Schaffer thanked Mrs. Hernandez for her service and contributions over the past eight years and for putting the well-being of students first; and wished everyone a safe and wonderful Thanksgiving holiday.

V. ADJOURNMENT

President Schaffer adjourned the regular meeting of the Board of Education at 6:43 p.m.

President

Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D, Superintendent
SUBJECT: RESOLUTION 2020/2021-19 BOARD COMPENSATION FOR IRENE HERNANDEZ BLAIR FOR NOVEMBER 19, 2020 MISSED MEETING

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BACKGROUND

Board Bylaw 9250, Remuneration, Reimbursement, Board Development and Other Benefits, authorizes a Board member to receive the monthly compensation as provided for in law. Additionally, Bylaws of the Board Exhibit 9250, Resolution on Board Compensation for Missed Meetings authorizes that a member is entitled to be paid for missed meetings if he/she was absent due to limited circumstances.

This resolution recognizes that Irene Hernandez-Blair was absent from the November 19, 2020 regular meeting of the Board of Education due to illness.

RECOMMENDATION

It is recommended the Board of Education adopt Resolution 2020/2021-19 Board compensation for Irene Hernandez-Blair for November 19, 2020 missed meeting.

FISCAL IMPACT

None.

NE:pk

**RESOLUTION 2020/2021-19
BOARD COMPENSATION FOR IRENE HERNANDEZ-BLAIR
NOVEMBER 19, 2020 MISSED MEETING**

WHEREAS, the Board of Education of the Chino Valley Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

WHEREAS, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

WHEREAS, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

WHEREAS, the Board finds that Irene Hernandez-Blair did not attend the November 19, 2020 Board meeting for the following reason(s):

- Performance of other designated duties for the District during the time of the meeting
- Illness or jury duty
- Hardship deemed acceptable by the Board

NOW, THEREFORE, BE IT RESOLVED that the Board of the Chino Valley Unified School District approves compensation of the Board member for the November 19, 2020 missed meeting.

APPROVED, PASSED, AND ADOPTED this 17th day of December 2020 at the organizational meeting, by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

President

Clerk

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: WARRANT REGISTER

=====

BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$11,650,351.09 to all District funding sources.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: FUNDRAISING ACTIVITIES

=====

BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
December 17, 2020

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Cattle ES</u>		
PFA	Online Pizza Sale	1/11/21 - 1/29/21
<u>Chaparral ES</u>		
PTO	Red Robin Family Take-Out Night	1/21/21
PTO	Bravo Burger Family Take-Out Day	2/15/21
<u>Canyon Hills JHS</u>		
NJHS	Donation Drive	12/18/20 - 4/30/21
<u>Ayala HS</u>		
Make-A-Wish Club	Pizza Hut Family Take-Out Day	12/18/20
Class of 2023	Juice It Up Take-Out Days	12/18/20 - 5/28/21
Spirit Boosters	Panda Express Family Take-Out Day	12/19/20
Girls Waterpolo Boosters	Sponsorship Banner Sale	12/21/20 - 1/21/21
Girls Waterpolo Boosters	Panda Express Family Take-Out Day	12/22/20
Girls Waterpolo Boosters	Yogurtland Family Take-Out Day	1/11/21
Boys Golf Boosters	Golf Tournament	1/18/21
<u>Chino Hills HS</u>		
Thirst Project Club	Drop-Off Water Donations @ Alterra Park	12/18/20 - 12/31/20
Thirst Project Club	Online Donation Drive	12/18/20 - 5/31/21
General Boosters	Chick-fil-A Family Take-Out Days	12/18/20 - 6/30/21
General Boosters	Panda Express Family Take-Out Days	12/18/20 - 6/30/21
Music Boosters	Online Donation Drive	1/11/21 - 2/1/21

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
Liz Pensick, Director, Fiscal Services
SUBJECT: DONATIONS

=====

BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
December 17, 2020

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Litel ES</u>		
Keith Ishibashi	Cash	\$60.00
<u>Canyon Hills JHS</u>		
Maria Asuncion Pang	Cash	\$250.00
<u>Ayala HS</u>		
Scholarship America	Cash	\$1,000.00
Team Lally, Inc.	Cash	\$8,613.00
<u>Chino Hills HS</u>		
Ying Lu	Photo Frame & Cosmetic Box	\$4,560.00
<u>Don Lugo HS</u>		
T. Procaccino & N. Procaccino	Cash	\$100.00
Regal Packaging, Inc.	Cash	\$100.00
Nancy A. Veliz	Cash	\$100.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
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DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Sandra H. Chen, Associate Superintendent, Business Services
 Liz Pensick, Director, Fiscal Services

SUBJECT: LEGAL SERVICES

=====

BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2020/2021 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	October 2020	\$18,552.40	\$ 64,377.33
Margaret A. Chidester & Associates	October 2020	\$ 9,905.25	\$ 42,875.50
The Tao Firm	Oct. & Nov. 2020	\$ 6,825.00	\$ 22,041.25
	Total	\$35,282.65	\$129,294.08

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and The Tao Firm.

FISCAL IMPACT

\$35,282.65 to the General Fund.

NE:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: STUDENT READMISSION CASES 18/19-31, 19/20-18, 19/20-20, AND 19/20-36

=====

BACKGROUND

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student’s rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit his/her recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve student readmission cases 18/19-31, 19/20-18, 19/20-20, and 19/20-36.

FISCAL IMPACT

None.

NE:LF:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: PURCHASE ORDER REGISTER

=====

BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$6,378,189.82 to all District funding sources.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

=====

BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

NE:GJS:AGH:pw

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS-2021-177 California Association for Bilingual Education. To provide parent leadership development. Submitted by: Chino HS Duration of Agreement: January 1, 2021 - June 30, 2021	Contract amount: \$10,000.00 Funding source: Title I
CIIS-2021-178 Parents as Teachers. To provide annual subscription renewal for Parents as Teachers curriculum. Submitted by: Health Services Duration of Agreement: October 20, 2020 - October 29, 2021	Contract amount: \$265.00 Funding source: LCAP
CIIS-2021-179 Inland Empire United Way. To provide weekend food to identified CVUSD students. Submitted by: Health Services Duration of Agreement: July 1, 2020 - June 30, 2021	Contract amount: None Funding source: None
GRANT 20-23939-67678-EZ-6010-8590-36 California Department of Education. To provide funds to support seven (7) After School Education and Safety (ASES) programs. Submitted by: Health Services/ASES Duration of Agreement: July 1, 2020 - June 30, 2021	Grant amount: \$914,179.04 Funding source: ASES Grant

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-2021-048 Plant's Choice, Inc. To provide District wide mulching. Submitted by: Maintenance, Operations, and Construction Duration of Agreement: December 13, 2020 - December 12, 2021	Contract amount: Per rate sheet Funding source: General Fund
F-2021-049 Monte Vista Water District. To provide inspection and plan check fees for the relocation of one domestic service, one irrigation service, and installation of one fire service line for Briggs K-8. Submitted by: Purchasing Duration of Agreement: November 9, 2020 - June 30, 2021	Contract amount: \$4,386.00 Funding source: General Fund

SAN BERNARDINO COUNTY	FISCAL IMPACT
CARES21-PRJS-23-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Electrostatic Backpack Sprayers. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021	Contract amount: \$34,459.60 Funding source: San Bernardino County CARES Funding/General Fund
CARES21-PRJS-24-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Electrostatic Handheld Sprayers. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021	Contract amount: \$38,280.00 Funding source: San Bernardino County CARES Funding/General Fund
CARES21-PRJS-25-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Plexiglass installation. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021	Contract amount: \$25,000.00 Funding source: San Bernardino County CARES Funding/General Fund

SAN BERNARDINO COUNTY	FISCAL IMPACT
<p>CARES21-PRJS-26-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Portable Air Purifier Filters. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$207,000.00 Funding source: San Bernardino County CARES Funding/General Fund</p>
<p>CARES21-PRJS-27-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Portable Air Purifiers. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$230,340.00 Funding source: San Bernardino County CARES Funding/General Fund</p>
<p>CARES21-PRJS-28-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Portable Curtains. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$17,500.00 Funding source: San Bernardino County CARES Funding/General Fund</p>
<p>CARES21-PRJS-29-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Portable Hand Wash Stations. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$30,000.00 Funding source: San Bernardino County CARES Funding/General Fund</p>
<p>CARES21-PRJS-30-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Stand Alone Hand Sanitizer Stations. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$10,107.00 Funding source: San Bernardino County CARES Funding/General Fund</p>
<p>CARES21-PRJS-31-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Thermal Screening System. Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$95,210.00 Funding source: San Bernardino County CARES Funding/General Fund</p>
<p>CARES21-PRJS-33-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Water Bottle Fill Stations (labor). Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$17,500.00 Funding source: San Bernardino County CARES Funding/General Fund</p>
<p>CARES21-PRJS-34-CHI – San Bernardino County. To provide additional critical public health infrastructure funding for reopening schools – Water Bottle Fill Stations (material). Submitted by: Business Services Duration of Agreement: March 1, 2020 - June 30, 2021</p>	<p>Contract amount: \$75,000.00 Funding source: San Bernardino County CARES Funding/General Fund</p>

MASTER CONTRACTS	FISCAL IMPACT
<p>MC-2021-025 Explore Learning. To provide site license for Science program. Submitted by: Briggs K-8 Duration of Agreement: December 18, 2020 - June 30, 2023</p>	<p>Contract amount: Per invoice Funding source: Various</p>

MASTER CONTRACTS	FISCAL IMPACT
MC-2021-026 DeltaMath Solutions, LLC. To provide annual software license for DeltaMath Plus. Submitted by: Chino Hills HS Duration of Agreement: December 18, 2020 - June 30, 2023	Contract amount: Per invoice Funding source: Various
MC-2021-027 Josten's, Inc. To provide yearbook services. Submitted by: Canyon Hills JHS Duration of Agreement: December 18, 2020 - June 30, 2021	Contract amount: \$21,000.00 Funding source: ASB

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
B-1617-005 American Fidelity Administrative Services, LLC. To provide affordable care act employee tracking and employer reporting services. Submitted by: Business Services Duration of Agreement: September 1, 2016 - June 30, 2022 Original Agreement Board Approved: September 1, 2016	Contract amount: additional \$1,000.00 per fiscal year for state reporting fee Funding source: General Fund
CIIS-2021-029 ESGI LLC. To provide Educational Software for Guiding Instruction (ESGI) twelve month license subscription. Submitted by: Assessment and Instructional Technology Duration of Agreement: July 1, 2020 - June 30, 2021 Original Agreement Board Approved: May 21, 2020	Contract amount: increase contract from \$12,665.00 to \$14,155.00 to add for additional licenses Funding source: General Fund
CIIS-2021-175 Aeries Software. To provide Aeries WebEx training. Submitted by: Technology Duration of Agreement: November 20, 2020 - June 30, 2021 Original Agreement Board Approved: November 19, 2020	Contract amount: increase contract from \$3,000.00 to \$5,250.00 to add for additional training Funding source: General Fund
F-1920-049 Davis Demographics & Planning. To provide GIS data updates and demographics services. Submitted by: Facilities, Planning, and Operations Duration of Agreement: July 1, 2019 - June 30, 2022 Original Agreement Board Approved: December 12, 2019	Contract amount: increase contract from \$21,400.00 to \$42,800.00 to add for services in the 2020/2021 fiscal year Funding source: Capital Facilities Fund 25
MC-2021-017 Kagan Professional Development. To provide professional staff development. Submitted by: Briggs K-8 Duration of Agreement: November 6, 2020 - June 30, 2023 Original Agreement Board Approved: November 5, 2020	Contract amount: Per invoice Change contract to begin on July 1, 2020 Funding source: Various
RFP 19-20-25 Charter Communications Operating, LLC. To provide data networking services District wide for E-Rate year 2023. Submitted by: Purchasing Duration of Agreement: July 1, 2020 - June 30, 2021 Original Agreement Board Approved: January 16, 2020	Contract amount: increase contract from \$1,058,580.00 to \$1,066,980.00 for additional services at the Professional Development Center Funding source: General Fund
SBCSS 19/20-321 State Preschool Program. To provide state preschool classrooms for county use at the following school sites: Borba ES; Chaparral ES; Cortez ES; Dickson ES; Marshall ES; and Newman ES. Submitted by: Purchasing Duration of Agreement: July 1, 2019 - June 30, 2020 Original Agreement Board Approved: September 19, 2019	Contract amount for 2020/2021 fiscal year: \$29,700.00 income Extend contract through June 30, 2021 Cancel Dickson ES program Cancel afternoon classes at Borba ES program Funding source: SBCSS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: SURPLUS/OBSOLETE PROPERTY

=====

BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY
December 17, 2020

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Printer	Xerox	37885	Communications
Piano			Chaparral ES
Green Rolling Carts (8)			Chaparral ES
Chair Storage Carts (3)			Chaparral ES
Laptop	Dell	8TXWLQ1	Eagle Canyon ES
Laptop	Dell	8TVQLQ1	Eagle Canyon ES
Laptop	Dell	GT9N001	Eagle Canyon ES
Adapter	Dell	CN-OWTCOV-00	Eagle Canyon ES
Adapter	Dell	HA65NS1-00	Eagle Canyon ES
Hard Drive	Dell	40254	Buena Vista HS
Hard Drive	Dell	45442	Buena Vista HS
Hard Drive	Dell	47529	Buena Vista HS
Hard Drive	Dell	40252	Buena Vista HS
Hard Drive	Dell	40651	Buena Vista HS
Hard Drive	Dell	47533	Buena Vista HS
Hard Drive	Dell	40660	Buena Vista HS
Hard Drive	Dell	47530	Buena Vista HS
Hard Drive	Dell	43142	Buena Vista HS
Hard Drive	Dell	40661	Buena Vista HS
Monitor	Dell	CNOUHS374S2207C02BH	Buena Vista HS
Monitor	Dell	CNOFPS1674201S217YSS	Buena Vista HS
Monitor	Dell	CNOGFXN47444S31CSS6L	Buena Vista HS
Monitor	Dell	CNOPVGRC7444SS1HBCFU	Buena Vista HS
Monitor	Dell	CNOPVGRC7444S51HCIMU	Buena Vista HS
Monitor	Dell	CNOC730C716232S70074	Buena Vista HS
Monitor	Dell	CNOPVGRC7444SSI HBCAU	Buena Vista HS
Monitor	Dell	CNOC730C716232S70073	Buena Vista HS
Monitor	Dell	CNFSSI1017001000RAIP329A	Buena Vista HS
Monitor	Dell	CNFSS11017001000RA1N1431A	Buena Vista HS
Monitor	Viewsonic	A2W042901S24	Buena Vista HS
Keyboard	Dell	CNODJ4SS71SS1S2-070WA01	Buena Vista HS
Keyboard	Dell	CNODJ4S871S81S2A-070V-A01	Buena Vista HS
Keyboard	Dell	CNODJ4SS71SS1S2A-07N7-A01	Buena Vista HS
Keyboard	Dell	CN01HF2Y7161625SODHAOO	Buena Vista HS
Keyboard	Dell	CN01HF2Y7161625HONH2-AOO	Buena Vista HS
Keyboard	Dell	CNODJ4S4-71SS 13107HS-AOO	Buena Vista HS
Keyboard	Dell	CN04G4S 1716164A60FYS-AOO	Buena Vista HS
Keyboard	Dell	CN-OJ462S-71616-632-0DMW	Buena Vista HS

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Mice (7)			Buena Vista HS
AC Adapter	Viewsonic	LSE0107A1240/A30427048720	Buena Vista HS
Adapter	Dell	CNOJCF3V4866149GBTHJ-A02	Buena Vista HS
Computer Speaker	AX510	CNOC730C7162389N67980155988	Buena Vista HS
Laptop	Dell	43407931142	Buena Vista HS

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: BID 20-21-06F, DICKSON ES PLAYGROUND EQUIPMENT AND MARSHALL ES FITNESS EQUIPMENT INSTALLATION

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation was published in the Inland Valley Daily Bulletin on November 5, 2020, and November 12, 2020. Bids were submitted at 9:00 a.m. on November 30, 2020. The results are as follows:

Contractor	Bid Amount
NextGen Construction	\$281,800.00
Jaynes Brothers Construction	\$319,532.00
NR Development, Inc.	\$369,500.00
Micon Construction	\$372,276.00
SPAREA	\$468,000.00

The basic scope of work for this project includes: removal and installation of new playground equipment, curbs, and play surface in three play areas at Dickson ES; and removal and installation of new fitness box equipment, curbs, and play surface at Marshall ES.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 20-21-06F, Dickson ES Playground Equipment and Marshall ES Fitness Equipment Installation to NextGen Construction.

FISCAL IMPACT

\$281,800.00 to Capital Facilities Fund 25.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: BID 20-21-07F, ALTERNATIVE EDUCATION CENTER AND DON LUGO HS ASPHALT REPLACEMENT

=====

BACKGROUND

Public Contract Code 20111 requires that contracts for public works exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder, who shall have such surety as the Board requires.

A Notice to Contractors Calling for Bid 20-21-07F, Alternative Education Center and Don Lugo HS Asphalt Replacement was published in the Inland Valley Daily Bulletin on November 5, 2020, and November 12, 2020. Bids were submitted at 9:00 a.m. on November 30, 2020. The results are as follows:

Contractor	Bid Amount
Premier Paving, Inc	\$702,600.00
JB Bostick Company, Inc	\$817,000.00
Prestige Paving Company	\$821,110.00
PaveWest, Inc	\$885,046.00
SPAREA	\$907,200.00
NPG Asphalt	\$1,007,776.00
United Paving Co.	\$1,047,371.00
Asphalt, Fabric & Engineering, Inc.	\$1,149,534.00
Onyx Paving Company, Inc.	\$1,224,000.00

The basic scope of work for this project includes: removal and replacement of asphalt; fencing; gates; and curbs in two areas at the Alternative Education Center and removal and replacement of asphalt; additional seal coating; and new concrete mow curbs in three areas at Don Lugo HS.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education award Bid 20-21-07F, Alternative Education Center and Don Lugo HS Asphalt Replacement to Premier Paving, Inc.

FISCAL IMPACT

\$702,600.00 to Deferred Maintenance Fund 14.

NE:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

=====

BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2021-09	Cal Aero K-8, Woodcrest JHS, Ayala HS, Chino HS, Chino Hills HS, and Don Lugo HS Bleacher Service and 10-Point Inspection	BSN Sports, LLC	\$22,240.00	N/A	\$22,240.00	01
CC2021-16	Ayala HS Feeder Group Desktop Guards, Materials, and Installation-COVID19	Loren's Glass & Mirror	\$21,908.72	N/A	\$21,908.72	01
CC2021-17	Chino HS Feeder Group Desktop Guards, Materials, and Installation-COVID19	Loren's Glass & Mirror	\$21,077.54	N/A	\$21,077.54	01
CC2021-18	Chino Hills HS Feeder Group Desktop Guards, Materials, and Installation-COVID19	Loren's Glass & Mirror	\$21,242.06	N/A	\$21,242.06	01
CC2021-19	Don Lugo HS Feeder Group Desktop Guards, Materials, and Installation-COVID19	Loren's Glass & Mirror	\$22,686.37	N/A	\$22,686.37	01

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Jonathan Campbell, Project Manager; Alex Rivera, Project Manager; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$109,154.69 to General Fund 01.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 02-01)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 02-01) to Integrated Demolition & Remediation, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Integrated Demolition & Remediation, Inc.	(\$3,935.00)
	Bid Amount:	\$554,800.00
	Revised Total Project Amount:	\$550,865.00
	Retention Amount:	\$27,543.25

Change Order	Contractor	Amount
1-Rolling Ridge ES	Integrated Demolition & Remediation, Inc.	(\$3,845.00)
	Bid Amount:	\$549,800.00
	Revised Total Project Amount:	\$545,955.00
	Retention Amount:	\$27,297.75

The change order results in a net decrease of \$7,780.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 02-01).

FISCAL IMPACT

(\$7,780.00) to Building Fund 21.

NE:GJS:MS:pw

bd 12/17/20



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/18/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 02-01 CONTRACTOR: Integrated Demolition and Remediation Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. C-020 (PCO No. C-245)
	Requested by:	District
	Change in Contract Sum:	<\$3,935> / DEDUCT
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School

DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. R-021 (PCO No. R-243)
	Requested by:	District
	Change in Contract Sum:	<\$3,845.00> / DEDUCT
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$554,800.00	\$0.00	(\$3,935.00)	\$550,865.00
Rolling Ridge ES	\$549,800.00	\$0.00	(\$3,845.00)	\$545,955.00
Total	\$1,104,600.00	\$0.00	(\$7,780.00)	\$1,096,820.00

CONTRACT SUMMARY

The original contract amount was:	\$1,104,600.00
Net previous change order amount(s):	\$0.00
The contract amount will be decreased by this Change Order:	(\$7,780.00)
The new contract amount including this change order will be:	\$1,096,820.00
The original contract completion date:	08/07/2020
The contract time will be increased/decreased by days:	0
The date of completion as a result of this Change Order is:	08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

DocuSigned by:

 9298D9A4C13B434...
 Integrated Demolition and Remediation Inc. (Contractor)

Jay Gandhi
 Print Name / Title

11/18/2020 | 09:49 PST
 Date

DocuSigned by:

 808FF2E3A634DB...
 WLC Architects Inc. (Architect)

Jim DiCamillo / President

11/18/2020 | 09:50 PST
 Date

DocuSigned by:
Jim Volivitch
BA30BDF6C8084F8
DSA Inspector of Record

Jim Volivitch / Inspector of Record

11/18/2020 | 11:06 PST

Date

DocuSigned by:
Hung Truong
DB918CAC3A0448B...
Construction Manager (CW Driver)

Hung Truong / Project Manager

11/18/2020 | 10:30 PST

Date

[Signature]
CVUSD Construction Coordinator

Samuel Sousa / Construction
Coordinator, Maintenance,
Operations & Construction

11/19/20

Date

CVUSD Director, M.O.C.

Martin Silveira / Director of
Maintenance, Operations and
Construction

Date

[Signature]
CVUSD (authorized agent)

Greg Stachura / Assistant
Superintendent, Facilities, Planning &
Operations Department

11/30/20

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 05-01)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 05-01) to Anderson Charnesky Structural Steel, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Anderson Charnesky Structural Steel, Inc.	(\$19,431.00)
	Bid Amount:	\$329,671.00
	Revised Total Project Amount:	\$310,240.00
	Retention Amount:	\$15,512.00

Change Order	Contractor	Amount
1-Rolling Ridge ES	Anderson Charnesky Structural Steel, Inc.	(\$1,886.00)
	Bid Amount:	\$313,597.00
	Revised Total Project Amount:	\$311,711.00
	Retention Amount:	\$15,585.55

The change order results in a net decrease of \$21,317.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

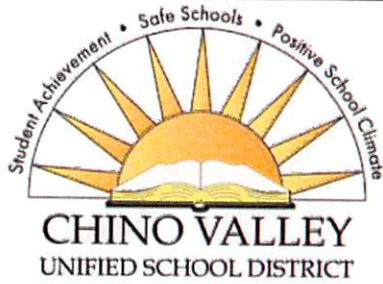
It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 05-01).

FISCAL IMPACT

(\$21,317.00) to Building Fund 21.

NE:GJS:MS:pw

bd 12-17-20



CHINO VALLEY UNIFIED SCHOOL DISTRICT
 Facilities, Planning and Operations Division
 5130 Riverside Drive
 Chino, CA 91710
 Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/10/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 05-01 CONTRACTOR: Anderson Charnesky Structural Steel

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unforeseen Allowance
	Reason:	Reconcile unused Unforeseen Allowance for BP 05-01 at Country Springs ES.
	Document Ref:	Change Order Request No. C-019 (PCO No. C-210)
	Requested by:	District
	Change in Contract Sum:	<\$19,431.00> / DEDUCT bc
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School

DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unforeseen Allowance
	Reason:	Reconcile unused Unforeseen Allowance for BP 05-01 at Rolling Ridge ES.
	Document Ref:	Change Order Request No. R-020 (PCO No. R-238)
	Requested by:	District
	Change in Contract Sum:	<\$1,886.00> / DEDUCT bc
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY



School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$329,671.00	\$0.00	(\$19,431.00)	\$310,240.00
Rolling Ridge ES	\$313,597.00	\$0.00	(\$1,886.00)	\$311,711.00
Total	\$643,268.00	\$0.00	(\$21,317.00)	\$621,951.00

CONTRACT SUMMARY

The original contract amount was:	\$643,268.00
Net previous change order amount(s):	\$0.00
The contract amount will be decreased by this Change Order:	(\$21,317.00)
The new contract amount including this change order will be:	\$621,951.00
The original contract completion date:	08/07/2020
The contract time will be increased/decreased by days:	0
The date of completion as a result of this Change Order is:	08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

DocuSigned by:  5F97EC2E8A8447 Anderson Charnesky Structural Steel (Contractor)	Kevin Charnesky Print Name / Title	pm Date	11/10/2020 15:47 MST Date
DocuSigned by:  9B8EEF2E3A3410B WLC Architects Inc. (Architect)	Jim DiCamillo / President Print Name / Title	Date	11/10/2020 14:56 PST Date

DocuSigned by:
Jim Volivitch
DSA Inspector of Record

Jim Volivitch / Inspector of Record

11/10/2020 | 19:05 PST

Date

DocuSigned by:
Hung Truong
Construction Manager (CW Driver)

Hung Truong / Project Manager

11/11/2020 | 11:17 PST

Date

[Signature]
CVUSD Construction Coordinator

Samuel Sousa / Construction Coordinator,
Maintenance, Operations & Construction

11/16/20
Date

CVUSD Director, M.O.C.

Martin Silveira / Director of Maintenance, Operations
and Construction

Date

[Signature]
CVUSD (authorized agent)

Greg Stachura / Assistant Superintendent, Facilities,
Planning & Operations Department

11/18/2020
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 06-01)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-01) to Cuyamaca Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Cuyamaca Construction, Inc.	(\$7,400.00)
	Bid Amount:	\$414,000.00
	Revised Total Project Amount:	\$406,600.00
	Retention Amount:	\$20,330.00

Change Order	Contractor	Amount
1-Rolling Ridge ES	Cuyamaca Construction, Inc.	\$1,788.00
	Bid Amount:	\$364,000.00
	Revised Total Project Amount:	\$365,788.00
	Retention Amount:	\$18,289.40

The change order results in a net decrease of \$5,612.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

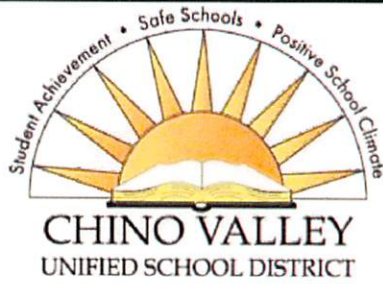
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-01).

FISCAL IMPACT

(\$5,612.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/09/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 06-01 CONTRACTOR: Cuyamaca Construction

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School
DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1: Description: Transfer Unused Unforeseen Conditions Allowance to Rolling Ridge ES

Reason: Transfer the unused portion of unforeseen conditions allowance to Rolling Ridge ES.

Document Ref: Change Order Request No. C-013 (PCO No. C-233)

Requested by: District

Change in Contract Sum: <\$1,788> / DEDUCT

Time Extension: 0 Calendar days

ITEM NO. 2: Description: Reconcile Unused Unforeseen Conditions Allowance

Reason: Reconcile with a credit the unused portion of unforeseen conditions allowance not utilized on the project.

Document Ref: Change Order Request No. C-014 (PCO No. C-234)

Requested by: District

Change in Contract Sum: <\$5,612.00> / DEDUCT

Time Extension: 0 Calendar days

Rolling Ridge Elementary School
 DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1: Description: Transfer Unused Unforeseen Conditions Allowance from Country Springs ES.
 Reason: Transfer unused unforeseen conditions allowance from Country Springs ES to Rolling Ridge ES.
 Document Ref: Change Order Request No. R-015 (PCO No. R-230)
 Requested by: District
 Change in Contract Sum: \$1,788.00 / ADD
 Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$414,000.00	\$0.00	(\$7,400.00)	\$406,600.00
Rolling Ridge ES	\$364,000.00	\$0.00	\$1,788.00	\$365,788.00
Total	\$778,000.00	\$0.00	(\$5,612.00)	\$772,388.00


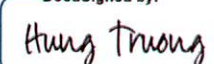
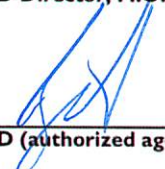
CONTRACT SUMMARY

The original contract amount was: \$778,000.00
 Net previous change order amount(s): \$0.00
 The contract amount will be decreased by this Change Order: (\$5,612.00)
 The new contract amount including this change order will be: \$772,388.00
 The original contract completion date: 08/07/2020
 The contract time will be increased/decreased by days: 0
 The date of completion as a result of this Change Order is: 08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and

all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

<p>DocuSigned by:  <small>88E6ECB8E2C7401...</small> Cuyamaca Construction (Contractor)</p>	<p>Gracie Preiss Print Name / Title</p>	<p>11/11/2020 08:12 PST Date</p>
<p>DocuSigned by:  <small>886EE2E3A834DB</small> WLC Architects Inc. (Architect)</p>	<p>Jim DiCamillo / President Print Name / Title</p>	<p>11/11/2020 08:40 PST Date</p>
<p>DocuSigned by:  <small>8A30BDF5C8064F9...</small> DSA Inspector of Record</p>	<p>Jim Volivitch / Inspector of Record Print Name / Title</p>	<p>11/11/2020 11:15 PST Date</p>
<p>DocuSigned by:  <small>DB919CAC3A0446B...</small> Construction Manager (CW Driver)</p>	<p>Hung Truong / Project Manager Print Name / Title</p>	<p>11/11/2020 11:15 PST Date</p>
<p> CVUSD Construction Coordinator</p>	<p>Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction Print Name / Title</p>	<p><u>11/17/20</u> Date</p>
<p>CVUSD Director, M.O.C.</p>	<p>Martin Silveira / Director of Maintenance, Operations and Construction Print Name / Title</p>	<p>Date</p>
<p> CVUSD (authorized agent)</p>	<p>Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department Print Name / Title</p>	<p><u>11/18/2020</u> Date</p>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 06-02)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-02) to Stolo Cabinets, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
2-Country Springs ES	Stolo Cabinets, Inc.	(\$23,582.00)
	Previous Change Order:	\$42,435.00
	Bid Amount:	\$570,950.00
	Revised Total Project Amount:	\$589,803.00
	Retention Amount:	\$29,490.15

Change Order	Contractor	Amount
2-Rolling Ridge ES	Stolo Cabinets, Inc.	(\$21,981.00)
	Previous Change Order:	\$26,803.00
	Bid Amount:	\$538,950.00
	Revised Total Project Amount:	\$543,772.00
	Retention Amount:	\$27,188.60

The change order results in a net decrease of \$45,563.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

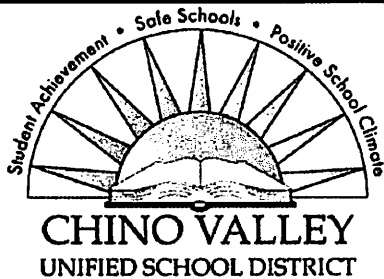
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-02).

FISCAL IMPACT

(\$45,563.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/11/2020 BID #: 19-20-01F CHANGE ORDER: 002

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 06-02 CONTRACTOR: Stolo Cabinets

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Tack Panels in Lieu of Upper Cabinet Fascia Panels
	Reason:	Credit for the elimination of all wood fascia panels above upper cabinets and replacing with tackable wall panels (by others) pursuant to casework submittal review comments. (Reference Stolo COR 014)
	Document Ref:	Change Order Request No. C-015 (PCO No. C-145)
	Requested by:	District
	Change in Contract Sum:	<\$14,459.00> / DEDUCT JS
	Time Extension:	0 Calendar days

ITEM NO. 2:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Reconcile with a credit the unused portion of unforeseen conditions allowance not utilized on the project.
	Document Ref:	Change Order Request No. C-016 (PCO No. C-238)
	Requested by:	District
	Change in Contract Sum:	<\$9,123.00> / DEDUCT JS
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School
 DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1: Description: Tack Panels in Lieu of Upper Cabinet Fascia Panels
 Reason: Credit for the elimination of all wood fascia panels above upper cabinets and replacing with tackable wall panels (by others) pursuant to casework submittal review comments. (Reference Stolo COR 015)
 Document Ref: Change Order Request No. R-018 (PCO No. R-153)
 Requested by: District
 Change in Contract Sum: <\$15,414.00> / DEDUCT JS
 Time Extension: 0 Calendar days

ITEM NO. 2: Description: Reconcile Unused Unforeseen Conditions Allowance
 Reason: Reconcile with a credit the unused portion of unforeseen conditions allowance not utilized on the project.
 Document Ref: Change Order Request No. R-019 (PCO No. R-237)
 Requested by: District
 Change in Contract Sum: <\$6,567.00> / DEDUCT JS
 Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 002 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$570,950.00	\$42,435.00	(\$23,582.00)	\$589,803.00
Rolling Ridge ES	\$538,950.00	\$26,803.00	(\$21,981.00)	\$543,772.00
Total	\$1,109,900.00	\$69,238.00	(\$45,563.00)	\$1,133,575.00

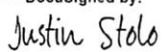


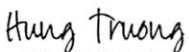


CONTRACT SUMMARY

The original contract amount was: \$1,109,900.00
 Net previous change order amount(s): \$69,238.00
 The contract amount will be decreased by this Change Order: (\$45,563.00)
 The new contract amount including this change order will be: \$1,133,575.00 JS

The original contract completion date: 08/07/2020
 The contract time will be increased/decreased by days: 0
 The date of completion as a result of this Change Order is: 08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

<p>DocuSigned by:  B6C3E09BE165460...</p>	<p>Justin Stolo vp</p>	<p>11/13/2020 10:43 PST</p>
<p>Stolo Cabinets (Contractor)</p>	<p>Print Name / Title</p>	<p>Date</p>
<p>DocuSigned by:  896FFF2E3A634DB...</p>	<p>Jim DiCamillo / President</p>	<p>11/16/2020 06:30 PST</p>
<p>WLC Architects Inc. (Architect)</p>	<p>Print Name / Title</p>	<p>Date</p>
<p>DocuSigned by:  8A30BDF5C6064F9...</p>	<p>Jim Volivitch / Inspector of Record</p>	<p>11/13/2020 11:58 PST</p>
<p>DSA Inspector of Record</p>	<p>Print Name / Title</p>	<p>Date</p>
<p>DocuSigned by:  DB919CAC3A0446B...</p>	<p>Hung Truong / Project Manager</p>	<p>11/16/2020 09:35 PST</p>
<p>Construction Manager (CW Driver)</p>	<p>Print Name / Title</p>	<p>Date</p>
<p> _____</p>	<p>Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction</p>	<p>11/17/20</p>
<p>CVUSD Construction Coordinator</p>	<p>Print Name / Title</p>	<p>Date</p>
<p>_____</p>	<p>Martin Silveira / Director of Maintenance, Operations and Construction</p>	<p>_____</p>
<p>CVUSD Director, M.O.C.</p>	<p>Print Name / Title</p>	<p>Date</p>
<p> _____</p>	<p>Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department</p>	<p>11/18/2020</p>
<p>CVUSD (authorized agent)</p>	<p>Print Name / Title</p>	<p>Date</p>

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 07-01)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 07-01) to Commercial Roofing Systems, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Commercial Roofing Systems, Inc.	\$33,195.00
	Bid Amount:	\$617,800.00
	Revised Total Project Amount:	\$650,995.00
	Retention Amount:	\$32,549.75

Change Order	Contractor	Amount
1-Rolling Ridge ES	Commercial Roofing Systems, Inc.	(\$20,000.00)
	Bid Amount:	\$457,267.00
	Revised Total Project Amount:	\$437,267.00
	Retention Amount:	\$21,863.35

The change order results in a net increase of \$13,195.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 07-01).

FISCAL IMPACT

\$13,195.00 to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/09/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 07-01 CONTRACTOR: Commercial Roofing Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. C-012 (PCO No. C-231)
	Requested by:	District
	Change in Contract Sum:	<\$2,220> / DEDUCT
	Time Extension:	0 Calendar days

ITEM NO. 2:	Description:	RFI 018 – Plaster Fascia Detail at Bldg H, J, K
	Reason:	Provide waterproofing membrane and flashing at the plaster fascias of Buildings H, J and K pursuant to RFI 018 response.
	Document Ref:	Change Order Request No. C-011 (PCO No. C-025)
	Requested by:	District
	Change in Contract Sum:	\$15,415 / ADD
	Time Extension:	0 Calendar days

ITEM NO. 3: Description: Transfer Unforeseen Conditions Allowance from Rolling Ridge ES
Reason: Transfer the unused unforeseen conditions allowance from Rolling Ridge ES to Country Springs ES.
Document Ref: Change Order Request No. C-007 (PCO No. C-211)
Requested by: District
Change in Contract Sum: \$20,000 / ADD
Time Extension: 0 Calendar days

Rolling Ridge Elementary School
DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1: Description: Transfer Unforeseen Conditions Allowance to Country Springs
Reason: Transfer the unused unforeseen conditions allowance from Rolling Ridge ES to Country Springs ES.
Document Ref: Change Order Request No. R-011 (PCO No. R-221)
Requested by: District
Change in Contract Sum: <\$20,000.00> / DEDUCT
Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$617,800.00	\$0.00	\$33,195.00	\$650,995.00
Rolling Ridge ES	\$457,267.00	\$0.00	(\$20,000.00)	\$437,267.00
Total	\$1,075,067.00	\$0.00	\$13,195.00	\$1,088,262.00

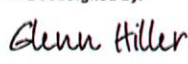
CONTRACT SUMMARY

The original contract amount was: \$1,075,067.00
Net previous change order amount(s): \$0.00
The contract amount will be increased by this Change Order: \$13,195.00
The new contract amount including this change order will be: \$1,088,262.00


The original contract completion date: 08/07/2020
 The contract time will be increased/decreased by days: 0
 The date of completion as a result of this Change Order is: 08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."


APPROVED BY:

DocuSigned by:

 3B388EEA3A53400
 Commercial Roofing Inc. (Contractor) Glenn Hiller 11/10/2020 | 16:41 PST

 Print Name / Title Date

DocuSigned by:

 896FF8E9A6948D
 WLC Architects Inc. (Architect) Jim DiCamillo / President 11/10/2020 | 16:55 PST

 Date


DocuSigned by:

 8430BDE5C6064E9
 DSA Inspector of Record Jim Volivitch / Inspector of Record 11/10/2020 | 19:03 PST

 Date

DocuSigned by:

 DB919C&C38D448
 Construction Manager (CW Driver) Hung Truong / Project Manager 11/11/2020 | 11:17 PST



 Date


 CVUSD Construction Coordinator Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction 11/17/20

 Date

CVUSD Director, M.O.C. Martin Silveira / Director of Maintenance, Operations and Construction _____

 Date

 
 CVUSD (authorized agent) Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department 11/18/2020

 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction
SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES ALTERATION PROJECTS (BP 09-01)

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-01) to Mirage Builders, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Mirage Builders, Inc.	(\$5,079.00)
	Bid Amount:	\$789,875.00
	Revised Total Project Amount:	\$784,796.00
	Retention Amount:	\$39,239.80

Change Order	Contractor	Amount
1-Rolling Ridge ES	Mirage Builders, Inc.	(\$648.00)
	Bid Amount:	\$789,875.00
	Revised Total Project Amount:	\$789,227.00
	Retention Amount:	\$39,461.35

The change order results in a net decrease of \$5,727.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-01).

FISCAL IMPACT

(\$5,727.00) to Building Fund 21.

NE:GJS:MS:pw

bd121730



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/18/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 09-01 CONTRACTOR: Mirage Builders, Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. C-021 (PCO No. C-247)
	Requested by:	District
	Change in Contract Sum:	<\$5,079> / DEDUCT
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School

DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. R-022 (PCO No. R-246)
	Requested by:	District
	Change in Contract Sum:	<\$648.00> / DEDUCT
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$789,875.00	\$0.00	(\$5,079.00)	\$784,796.00
Rolling Ridge ES	\$789,875.00	\$0.00	(\$648.00)	\$789,227.00
Total	\$1,579,750.00	\$0.00	(\$5,727.00)	\$1,574,023.00

CONTRACT SUMMARY

The original contract amount was:	\$1,579,750.00
Net previous change order amount(s):	\$0.00
The contract amount will be decreased by this Change Order:	(\$5,727.00)
The new contract amount including this change order will be:	\$1,574,023.00
The original contract completion date:	08/07/2020
The contract time will be increased/decreased by days:	0
The date of completion as a result of this Change Order is:	08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

DocuSigned by: David Chavez <small>829409434163468...</small>	David Chavez	11/18/2020 19:33 EST
Mirage Builders, Inc. (Contractor)	Print Name / Title	Date
DocuSigned by: <i>Jim DiCamillo</i> <small>806FFF2E3A634DB...</small>	Jim DiCamillo / President	11/18/2020 16:35 PST
WLC Architects Inc. (Architect)		Date

DocuSigned by:
Jim Volivitch
8A30BDE5C8064E9

DSA Inspector of Record

Jim Volivitch / Inspector of Record

11/18/2020 | 18:01 PST

Date

DocuSigned by:
Hung Truong
DB919CAC3A0446B

Construction Manager (CW Driver)

Hung Truong / Project Manager

11/18/2020 | 16:40 PST

Date

[Signature]

CVUSD Construction Coordinator

Samuel Sousa / Construction
Coordinator, Maintenance,
Operations & Construction

11/19/20

Date

CVUSD Director, M.O.C.

Martin Silveira / Director of
Maintenance, Operations and
Construction

Date

[Signature]

CVUSD (authorized agent)

Greg Stachura / Assistant
Superintendent, Facilities, Planning &
Operations Department

11/30/20

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 09-02)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-02) to Continental Marble and Tile Company. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Continental Marble and Tile Company	(\$6,933.00)
	Bid Amount:	\$152,663.00
	Revised Total Project Amount:	\$145,730.00
	Retention Amount:	\$7,286.50

Change Order	Contractor	Amount
1-Rolling Ridge ES	Continental Marble and Tile Company	(\$8,874.00)
	Bid Amount:	\$152,663.00
	Revised Total Project Amount:	\$143,789.00
	Retention Amount:	\$7,189.45

The change order results in a net decrease of \$15,807.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

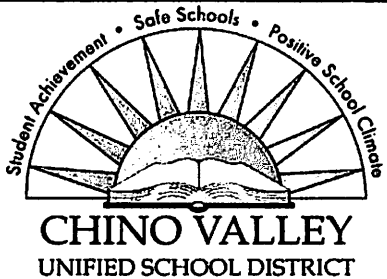
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-02).

FISCAL IMPACT

(\$15,807.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/09/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 09-02 CONTRACTOR: Continental Marble & Tile

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. C-010 (PCO No. C-229)
	Requested by:	District
	Change in Contract Sum:	<\$6,933> / DEDUCT
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School

DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1:	Description:	Reconcile Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. R-014 (PCO No. R-233)
	Requested by:	District
	Change in Contract Sum:	<\$8,874.00> / DEDUCT
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$152,663.00	\$0.00	(\$6,933.00)	\$145,730.00
Rolling Ridge ES	\$152,663.00	\$0.00	(\$8,874.00)	\$143,789.00
Total	\$305,326.00	\$0.00	(\$15,807.00)	\$289,519.00

CONTRACT SUMMARY

The original contract amount was: \$305,326.00

Net previous change order amount(s): \$0.00

The contract amount will be decreased by this Change Order: (\$15,807.00)

The new contract amount including this change order will be: \$289,519.00

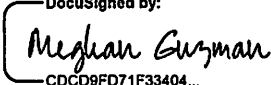
The original contract completion date: 08/07/2020

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

DocuSigned by:

CDCD9FD71F33404...
Continental Marble & Tile
(Contractor)

Meghan Guzman

 Print Name / Title

11/12/2020 | 09:39 PST

 Date

DocuSigned by:

806FF2E3A634DB...
WLC Architects Inc. (Architect)

Jim DiCamillo / President

11/12/2020 | 20:02 PST

 Date

DocuSigned by:
Jim Volivitch
8A30BDF5C8064F9...

DSA Inspector of Record

Jim Volivitch / Inspector of Record

11/12/2020 | 10:01 PST

Date

DocuSigned by:
Hung Truong
DB919CAC3A0446B...

Construction Manager (CW Driver)

Hung Truong / Project Manager

11/12/2020 | 09:41 PST

Date

[Signature]

CVUSD Construction Coordinator

Samuel Sousa / Construction
Coordinator, Maintenance,
Operations & Construction

11/17/20

Date

CVUSD Director, M.O.C.

Martin Silveira / Director of
Maintenance, Operations and
Construction

Date

[Signature]

CVUSD (authorized agent)

Greg Stachura / Assistant
Superintendent, Facilities, Planning &
Operations Department

11/18/2020

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 09-04)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-04) to Continental Flooring, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Continental Flooring, Inc.	(\$28,717.00)
	Bid Amount:	\$234,126.00
	Revised Total Project Amount:	\$205,409.00
	Retention Amount:	\$10,270.45

Change Order	Contractor	Amount
1-Rolling Ridge ES	Continental Flooring, Inc.	(\$24,701.00)
	Bid Amount:	\$210,721.00
	Revised Total Project Amount:	\$186,020.00
	Retention Amount:	\$9,301.00

The change order results in a net decrease of \$53,418.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 09-04).

FISCAL IMPACT

(\$53,418.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/09/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 09-04 CONTRACTOR: Continental Flooring Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	RFI 003 – MCT Material Credit
	Reason:	Credit for specified MCT material as directed by the District who selected a different manufacturer and to change material to Owner Furnished, Contractor Installed noted in RFI 003 response.
	Document Ref:	Change Order Request No. C-008 (PCO No. C-008)
	Requested by:	District
	Change in Contract Sum:	<\$26,709.00> / DEDUCT
	Time Extension:	0 Calendar days

ITEM NO. 2:	Description:	Transfer Unused Unforeseen Conditions Allowance to Rolling Ridge ES
	Reason:	Transfer the unused unforeseen conditions allowance from Country Springs ES to Rolling Ridge ES.
	Document Ref:	Change Order Request No. C-009 (PCO No. C-228)
	Requested by:	District
	Change in Contract Sum:	<\$2,008.00> / DEDUCT
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School
 DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 3: Description: RFI – 005 MCT Material Credit
 Reason: Credit for specified MCT material as directed by the District who selected a different manufacturer and to change material to Owner Furnished, Contractor Installed noted in RFI 005 response.
 Document Ref: Change Order Request No. R-012 (PCO No. R-007)
 Requested by: District
 Change in Contract Sum: <\$26,709.00> / DEDUCT
 Time Extension: 0 Calendar days

ITEM NO. 4: Description: Transfer Unused Unforeseen Conditions Allowance from Country Springs ES.
 Reason: Transfer the unused unforeseen conditions allowance from Country Springs ES to Rolling Ridge ES.
 Document Ref: Change Order Request No. R-013 (PCO No. R-231)
 Requested by: District
 Change in Contract Sum: \$2,008.00 / ADD
 Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$234,126.00	\$0.00	(\$28,717.00)	\$205,409.00
Rolling Ridge ES	\$210,721.00	\$0.00	(\$24,701.00)	\$186,020.00
Total	\$444,847.00	\$0.00	(\$53,418.00)	\$391,429.00

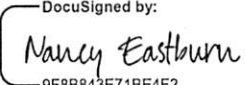
CONTRACT SUMMARY

The original contract amount was: \$444,847.00
 Net previous change order amount(s): \$0.00
 The contract amount will be decreased by this Change Order: (\$53,418.00)
 The new contract amount including this change order will be: \$391,429.00

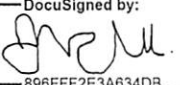
The original contract completion date: 08/07/2020
 The contract time will be increased/decreased by days: 0
 The date of completion as a result of this Change Order is: 08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

DocuSigned by:

9F6B843F71BE4F2
Continental Flooring Inc. (Contractor) Nancy Eastburn 11/12/2020 | 09:12 PST

 Print Name / Title Date

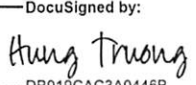
DocuSigned by:

9B6EFF2E3A834DB
WLC Architects Inc. (Architect) Jim DiCamillo / President 11/12/2020 | 20:01 PST

 Date

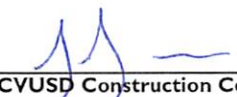
DocuSigned by:

8A30BDF5C6064F9...
DSA Inspector of Record Jim Volivitch / Inspector of Record 11/12/2020 | 09:17 PST

 Date

DocuSigned by:

DB919CAC3A0446B
Construction Manager (CW Driver) Hung Truong / Project Manager 11/12/2020 | 09:13 PST


 Date


CVUSD Construction Coordinator Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction 11/17/20

 Date

CVUSD Director, M.O.C. Martin Silveira / Director of Maintenance, Operations and Construction _____

 Date


CVUSD (authorized agent) Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department 11/18/2020

 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 11-01)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 11-01) to Kitcor Corporation. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Kitcor Corporation	(\$7,500.00)
	Bid Amount:	\$118,900.00
	Revised Total Project Amount:	\$111,400.00
	Retention Amount:	\$5,570.00

Change Order	Contractor	Amount
1-Rolling Ridge ES	Kitcor Corporation	(\$7,500.00)
	Bid Amount:	\$118,900.00
	Revised Total Project Amount:	\$111,400.00
	Retention Amount:	\$5,570.00

The change order results in a net decrease of \$15,000.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

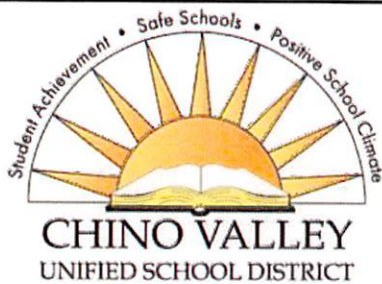
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 11-01).

FISCAL IMPACT

(\$15,000.00) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/02/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 11-01 CONTRACTOR: Kitcor Corporation

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Credit Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. C-004 (PCO No. C-214)
	Requested by:	District
	Change in Contract Sum:	<\$7,500.00> / DEDUCT
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School

DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1:	Description:	Credit Unused Unforeseen Conditions Allowance
	Reason:	Credit for the unforeseen conditions allowance not used on the project.
	Document Ref:	Change Order Request No. R-008 (PCO No. R-226)
	Requested by:	District
	Change in Contract Sum:	<\$7,500.00> / DEDUCT
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$118,900.00	\$0.00	(\$7,500.00)	\$111,400.00
Rolling Ridge ES	\$118,900.00	\$0.00	(\$7,500.00)	\$111,400.00
Total	\$237,800.00	\$0.00	(\$15,000.00)	\$222,800.00

CONTRACT SUMMARY

The original contract amount was: \$237,800.00

Net previous change order amount(s): \$0.00

The contract amount will be decreased by this Change Order: (\$15,000.00)

The new contract amount including this change order will be: \$222,800.00



The original contract completion date: 08/07/2020

The contract time will be increased/decreased by days: 0

The date of completion as a result of this Change Order is: 08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

APPROVED BY:

DocuSigned by:  9129B06AC2BE4C3...	Bob Kitchen	11/10/2020 12:21 PST
Kitcor Corporation (Contractor)	Print Name / Title	Date
DocuSigned by:  806FFF2E3A634DB...	Jim DiCamillo / President	11/10/2020 12:22 PST
WLC Architects Inc. (Architect)	Print Name / Title	Date

DocuSigned by:
Jim Volivitch
BA30BDF5C8064F0
DSA Inspector of Record

Jim Volivitch / Inspector of Record

11/10/2020 | 14:32 PST

Date

DocuSigned by:
Hung Truong
DB919CAC3A0446B...
Construction Manager (CW Driver)

Hung Truong / Project Manager

11/10/2020 | 13:42 PST

Date

[Signature]
CVUSD Construction Coordinator

Samuel Sousa / Construction
Coordinator, Maintenance,
Operations & Construction

11/16/20

Date

CVUSD Director, M.O.C.

Martin Silveira / Director of
Maintenance, Operations and
Construction

Date

[Signature]
CVUSD (authorized agent)

Greg Stachura / Assistant
Superintendent, Facilities, Planning &
Operations Department

11/18/2020

Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-01F, COUNTRY SPRINGS ES AND ROLLING RIDGE ES
ALTERATION PROJECTS (BP 26-01)**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 26-01) to Rancho Pacific Electric Construction, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1-Country Springs ES	Rancho Pacific Electric Construction, Inc.	(\$29,072.00)
	Bid Amount:	\$1,348,700.00
	Revised Total Project Amount:	\$1,319,628.00
	Retention Amount:	\$65,981.40

Change Order	Contractor	Amount
1-Rolling Ridge ES	Rancho Pacific Electric Construction, Inc.	\$35,414.00
	Bid Amount:	\$1,326,400.00
	Revised Total Project Amount:	\$1,361,814.00
	Retention Amount:	\$68,090.70

The change order results in a net increase of \$6,342.00 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on October 31, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Jim Volivitch, DSA Inspector; James DiCamillo, Architect/Engineer; Hung Truong, Construction/Project Manager; and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

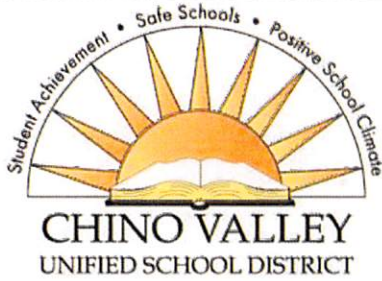
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 26-01).

FISCAL IMPACT

\$6,342.00 to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT

Facilities, Planning and Operations Division

5130 Riverside Drive

Chino, CA 91710

Telephone: 909.628.1202, Ext. 145 Fax: 909.548.6034

CHANGE ORDER

DATE: 11/02/2020 BID #: 19-20-01F CHANGE ORDER: 001

PROJECT: Country Springs & Rolling Ridge Elementary School Modernization Projects – Alterations

DSA APPLICATION #: See below DSA FILE #: See below

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects, Inc.

BID PACKAGE: 26-01 CONTRACTOR: Rancho Pacific Electric Construction Inc.

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

Country Springs Elementary School

DSA Application #A04-117356 / DSA File #36-11

ITEM NO. 1:	Description:	Transfer Unforeseen Conditions Allowance to Rolling Ridge ES
	Reason:	Transfer unforeseen conditions allowance from Country Springs ES to Rolling Ridge ES.
	Document Ref:	Change Order Request No. C-005 (PCO No. C-215)
	Requested by:	District
	Change in Contract Sum:	<\$27,166.00> / DEDUCT
	Time Extension:	0 Calendar days

ITEM NO. 2:	Description:	Reconcile Unforeseen Conditions Allowance
	Reason:	Reconcile the unforeseen conditions allowance with a credit for the unused portion.
	Document Ref:	Change Order Request No. C-006 (PCO No. C-216)
	Requested by:	District
	Change in Contract Sum:	<\$1,906.00> / DEDUCT
	Time Extension:	0 Calendar days

Rolling Ridge Elementary School
 DSA Application #A04-117357 / DSA File #36-11

ITEM NO. 1: Description: Transfer Unused Unforeseen Conditions Allowance from Country Springs ES
 Reason: Transfer unforeseen conditions allowance from Country Springs ES to Rolling Ridge ES.
 Document Ref: Change Order Request No. R-009 (PCO No. R-227)
 Requested by: District
 Change in Contract Sum: \$27,166.00 / ADD
 Time Extension: 0 Calendar days

ITEM NO. 2: Description: RFI 026 – Exterior Fixtures at Bldgs H, J, K
 Reason: Labor, material and equipment to provide exterior light fixtures at Buildings H, J, K per RFI 026 response that were not originally indicated on contract documents.
 Document Ref: Change Order Request No. R-010 (PCO No. R-016)
 Requested by: District
 Change in Contract Sum: \$8,248.00 / ADD
 Time Extension: 0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

SCHOOL SITE SUMMARY

School	Original Contract Amount	Previous Change Orders	This Change Order	Revised Amount
Country Springs ES	\$1,348,700.00	\$0.00	(\$29,072.00)	\$1,319,628.00
Rolling Ridge ES	\$1,326,400.00	\$0.00	\$35,414.00	\$1,361,814.00
Total	\$2,675,100.00	\$0.00	\$6,342.00	\$2,681,442.00


CONTRACT SUMMARY


The original contract amount was: \$2,675,100.00
 Net previous change order amount(s): \$0.00
 The contract amount will be increased by this Change Order: \$6,342.00
 The new contract amount including this change order will be: \$2,681,442.00
 The original contract completion date: 08/07/2020

The contract time will be increased/decreased by days: 0
 The date of completion as a result of this Change Order is: 08/07/2020

This Change Order is a full and final compromise settlement of any and all known and unknown claims by the Contractor against the Owner, and the Project. This Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor, including but not limited to, disputed, undisputed and doubtful claims. Payment by Owner of the amount agreed under this Change Order shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full of all such claims and a full release and discharge of Owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract. Contractor expressly waives any and all rights under California Civil Code Section 1542 which provide as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor."

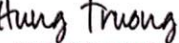
APPROVED BY:

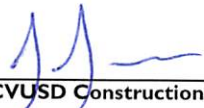
DocuSigned by:

 2448FDE4D580420
 Stephen Robinson
 Rancho Pacific Electric Construction Inc. (Contractor)
 11/03/2020 | 06:13 PST
 Print Name / Title
 Date

DocuSigned by:

 898FF7E3A034DE
 Jim DiCamillo / President
 WLC Architects Inc. (Architect)
 11/03/2020 | 06:13 PST
 Date


DocuSigned by:

 8A30BDF5C8064E9
 Jim Volivitch / Inspector of Record
 DSA Inspector of Record
 11/03/2020 | 07:41 PST
 Date

DocuSigned by:

 DB919CAC3A0446B...
 Hung Truong / Project Manager
 Construction Manager (CW Driver)
 11/03/2020 | 12:23 PST
 Date


 Samuel Sousa / Construction Coordinator, Maintenance, Operations & Construction
 CVUSD Construction Coordinator
 11/16/20
 Date

Martin Silveira / Director of Maintenance, Operations and Construction
 CVUSD Director, M.O.C.
 Date

Greg Stachura / Assistant Superintendent, Facilities, Planning & Operations Department

 CVUSD (authorized agent)
 11/18/2020
 Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Martin Silveira, Director, Maintenance, Operations, and Construction

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR
BID 19-20-15F, BRIGGS K-8 NEW SCIENCE BUILDING-
GRADING/EARTHWORK**

=====

BACKGROUND

On July 18, 2019, the Board of Education awarded Bid 19-20-15F, Briggs K-8 New Science Building-Grading/Earthwork to Crew, Inc. The Board approved award totaled \$839,800.00 and this amount included a \$45,000.00 alternate bid addition that the District did not proceed with. As such, this agenda item reflects the original bid amount of \$794,800.00 and the purchase order which was issued for the same amount. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Crew, Inc.	(\$242,006.17)
	Bid Amount:	\$794,800.00
	Revised Total Project Amount:	\$552,793.83
	Retention Amount:	\$27,639.69

The change order results in a net decrease of \$242,006.17 to the construction cost and no change in contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on November 25, 2020.

Documentation indicating completion and compliance with specification and Division of the State Architect (DSA) requirements has been obtained from the following individuals: school site administrator; Maher Labib, DSA Inspector; Jim DiCamillo, Architect/Engineer; James R. Flath, Construction/Project Manager; Beverly Beemer, Director, Planning ;and Sam Sousa, Construction Coordinator.

Staff recommends approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

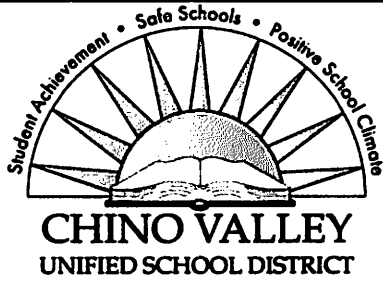
RECOMMENDATION

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid 19-20-15F, Briggs K-8 New Science Building-Grading/Earthwork.

FISCAL IMPACT

(\$242,006.17) to Building Fund 21.

NE:GJS:MS:pw



CHINO VALLEY UNIFIED SCHOOL DISTRICT
 Facilities, Planning and Operations Division
 5130 Riverside Drive
 Chino, CA 91710
 Telephone: 909.628.1202, Ext. 1200 Fax: 909.548.6034

CHANGE ORDER

DATE: 11-24-2020 BID #: 19-20-15F CHANGE ORDER: 001

PROJECT: Briggs – K-8 New Science Building

DSA APPLICATION #: 04 - 117961 DSA FILE #: 36 - 11

OWNER: Chino Valley Unified School District

ARCHITECT: WLC Architects CONTRACTOR: Crew Inc. (BP 01)

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Final Cost Summary
	Reason:	Contractor's work is complete
	Document Ref:	Change Order Request No. 01 – Summary Attached
	Requested by:	Chino Valley Unified School District
	Change in Contract Sum:	-\$242,006.17 - DEDUCT
	Time Extension:	0 Calendar days

END OF CHANGE ORDER NO. 001 ITEMS

CONTRACT SUMMARY

The original contract amount was:	<u>\$794,800.00</u>
Previously approved change order amount(s):	<u>\$0.00</u>
The contract amount will be increased/decreased by this Change Order:	<u>-\$242,006.17</u>
The new contract amount including this change order will be:	<u>\$552,793.83</u>
The original contract completion date:	<u>07/31/2020</u>
The contract time will be increased/decreased by days:	<u>0</u>
The date of completion as a result of this Change Order is:	<u>07/31/2020</u>

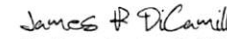
APPROVED BY:

David Lalonde
President - Crew Inc.


SignNow e-signature ID: db5f208e79...
11/24/2020 20:51:24 UTC
Contractor's Signature


11/24/2020
Date

Jim DiCamillo
WLC Architects - Print Name


SignNow e-signature ID: fa750c03cf...
11/24/2020 20:51:24 UTC
Jim DiCamillo / President, Architect, AIA LEED AP

11/24/2020
Date

Maher Labib
DSA Inspector of Record - Print Name


SignNow e-signature ID: 3978512216...
11/24/2020 20:49:29 UTC
Maher Labib, DSA Inspector

11/24/2020
Date

James Flath
Construction/Project Manager


SignNow e-signature ID: 7578fad9b0...
11/24/2020 20:49:29 UTC
James Flath / Project Manager - Balfour Beatty Const.

11/24/2020
Date

Sam Sousa
CVUSD Construction Coordinator


Sam Sousa / CVUSD Construction Coordinator


11/30/20
Date

Beverly Beamer
CVUSD Project Manager


Beverly Beamer / CVUSD Project Manager

12/2/2020
Date

Gregory Stachura
Owner (Authorized Agent)


**Gregory Stachura / Assistant Superintendent, Facilities,
Planning & Operations Department**

11/30/20
Date

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

SUBJECT: RESOLUTIONS 2020/2021-20 AND 2020/2021-21 FOR AUTHORIZATION TO UTILIZE PIGGYBACK CONTRACTS

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in contracts as itemized below:

Resolution	Contract	Contractor	Description	Term
2020/2021-20	California Network and Telecommunications Program (CALNET)	Verizon T-Mobile	Cellular Services	5/23/2019-5/22/2023

Resolution	Contract	Contractor	Description	Term
2020/2021-21	State of California Participating Addendum 7-20-70-47-06	Palo Alto Networks, Inc.	Data Communications: Networking, Routers, Switches, Security, Storage Networking, and Wireless	7/16/2020-9/30/2024

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolutions 2020/2021-20 and 2020/2021-21 for Authorization to Utilize Piggyback Contracts.

FISCAL IMPACT

Unknown.

NE:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2020/2021-20
Authorization to Utilize the California Network and Telecommunications Program
(CALNET) With Verizon and T-Mobile
to Purchase Cellular Services
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure cellular services for the District;

WHEREAS, CALNET currently has a piggyback contract, in accordance with Public Contract Code 20118 with Verizon and T-Mobile, that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of through the piggyback contract procured by the CALNET.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of cellular services through the piggyback contract originally procured by the CALNET is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of cellular services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CALNET.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of May 23, 2019, for the term ending May 22, 2023.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 17th day of December 2020 by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2020/2021-21
Authorization to Utilize the State of California Participating
Addendum 7-20-70-47-06 With Palo Alto Networks, Inc.
to Purchase Data Communications: Networking, Routers, Switches, Security,
Storage Networking, and Wireless
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure data communications: networking, routers, switches, security, storage networking, and wireless for the District;

WHEREAS, State of California Participating Addendum currently has a piggyback contract, 7-20-70-47-06, in accordance with Public Contract Code 20118 with Palo Alto Networks, Inc., that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of data communications: networking, routers, switches, security, storage networking, and wireless through the piggyback contract procured by the State of California Participating Addendum 7-20-70-47-06.

NOW, THEREFORE, BE IT RESOLVED the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of data communications: networking, routers, switches, security, storage networking, and wireless through the piggyback contract originally procured by the State of California Participating Addendum 7-20-70-47-06 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of data communications: networking, routers, switches, security, storage networking, and wireless in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the State of California Participating Addendum 7-20-70-47-06.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 16, 2020, for the term ending September 30, 2024.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 17th day of December 2020 by the following vote:

Bridge	_____
Cruz	_____
Gagnier	_____
Na	_____
Schaffer	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Norm Enfield, Ed.D., Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations
SUBJECT: CHINO UNIFIED SCHOOL DISTRICT CAPITAL FACILITIES CORPORATION – DESIGNATION OF NEW TRUSTEE

=====

BACKGROUND

Pursuant to the bylaws of the Capital Facilities Corporation, the Board of Education shall designate five (5) trustees to serve as the Board of the Capital Facilities Corporation. The current Board of Trustees include Andrew Cruz, James Na, Christina Gagnier, and Joe Schaffer.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education designate Donald L. Bridge to serve as trustee on the Board of the Chino Unified School District Capital Facilities Corporation.

FISCAL IMPACT

None.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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Humility • Civility • Service

DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Gregory J. Stachura, Assistant Superintendent., Facilities, Planning, and Operations
SUBJECT: CHINO UNIFIED SCHOOL DISTRICT LAND ACQUISITION CORPORATION – DESIGNATION OF NEW DIRECTOR

=====

BACKGROUND

Pursuant to the bylaws of the Land Acquisition Corporation, the Board of Education shall designate five (5) directors to serve as the Board of the Land Acquisition Corporation. The current Board of Directors include Andrew Cruz, James Na, Christina Gagnier, and Joe Schaffer.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education designate Donald L. Bridge to serve as director on the Board of the Chino Unified School District Land Acquisition Corporation.

FISCAL IMPACT

None.

NE:GJS:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: December 17, 2020
TO: Members, Board of Education
FROM: Norm Enfield, Ed.D., Superintendent
PREPARED BY: Richard Rideout, Assistant Superintendent, Human Resources
Isabel Brenes, Director, Human Resources
Eric Dahlstrom, Ed.D., Director, Human Resources
SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

=====

BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:RR:IB:ED:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2020/2021 SCHOOL YEAR**RESIGNATION**

PITTMAN, Rachel	Assistant Principal – JHS	Magnolia JHS	01/04/2021
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2020/2021 SCHOOL YEAR

BOWMAN, Janet	Special Education Teacher	Newman ES	11/30/2020
ALVAREZ, Valeria	Child Development Teacher	Oak Ridge ES/Special Education	12/07/2020
MACDONALD, Joseph	Special Education Teacher	Oak Ridge ES	11/30/2020
BANUELOS, Marisela	Special Education Teacher	Chino HS	12/18/2020
BLACKBURN, Michael	English Teacher	Chino HS	11/30/2020
PERAZA, Jr., Eduardo	Special Education Teacher	Don Lugo HS	01/06/2021

RETIREMENT

MACCHARLES, Sharyn (30 years of service)	Assistant Principal – ES	Dickey ES 50% Litel ES 50%	01/01/2021
LARA, Dianna (36 years of service)	Elementary Teacher	Eagle Canyon ES	01/01/2021
HUTT, Alison (31 years of service)	Science Teacher	Buena Vista HS	10/29/2020
ZEIGLER, Linda (38 years of service)	Home Economics Teacher	Chino Hills HS	02/01/2020

LEAVE OF ABSENCE

TSENG, Shih Fang	Special Education Teacher	Butterfield Ranch ES	12/02/2020 through 03/19/2021
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APPOINTMENT - EXTRA DUTY

BARIN, Gassia (NBM)	Cheer (B)	Ayala HS	12/18/2020
GORDON, Moriah (NBM)	Volleyball (B)	Ayala HS	12/18/2020
HAMMOND, Diego (NBM)	Water Polo (B)	Ayala HS	12/18/2020
HUVER, Colin (NBM)	Water Polo (B)	Ayala HS	12/18/2020
JUAREZ, Jorge (NBM)	Baseball (B)	Ayala HS	12/18/2020
MARTINEZ, Stephanie	Softball (B)	Chino HS	12/18/2020
PONCEDELEON, Julia (NBM)	Cheer (B)	Chino Hills HS	12/18/2020
RIVAS, Brisa	Badminton (GF)	Chino Hills HS	12/18/2020
SANCHEZ Jr., Alejandro (NBM)	Baseball (B)	Chino Hills HS	12/18/2020
PERREAULT, Brian (NBM)	Boys Soccer (B)	Chino Hills HS	12/18/2020

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT - EXTRA DUTY (cont.)

BARAJAS, Enrique (NBM)	Water Polo (GF)	Don Lugo HS	12/18/2020
HAYES, Mark (NBM)	Football (B)	Don Lugo HS	12/18/2020
TOTAL:			\$7,128.00

APPOINTMENT - EXTRA DUTY - ACTIVITIES

DEAL, Katherine	Freshman Class Advisor	Chino HS	12/18/2020
SULLIVAN, Dorinda	Freshman Class Advisor	Chino HS	12/18/2020
TOTAL:			\$1,326.00

APPOINTMENT - EXTRA DUTY - ELEMENTARY STIPENDS

GRAHAM, Cynthia	Science Fair Coordinator	Glenmeade ES	10/16/2020
TOTAL:			\$420.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2020, THROUGH JUNE 30, 2021

GASPORRA, Berlyn

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CLASSIFIED CONFIDENTIAL PERSONNEL FOR THE 2020/2021 SCHOOL YEAR**RETIREMENT**

CODA, Wendy (35 Year of Service)	Administrative Secretary III (GF)	Business Services	12/31/2020
GIBSON, Stephanie (23 Year of Service)	Secretary to the Superintendent	Superintendent's Office	12/31/2020

HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

LIZAMA, Vince	Custodian I (GF)	Butterfield Ranch ES	TBD
TORRES, Jessica	IA/Special Education/SH (SELPA/GF)	Country Springs ES	01/06/2021
LONGEROT-MARTINI, Deborah	Elementary Library/Media Center Assistant (GF)	Glenmeade ES	TBD
ALAMILLO-SALAS, George	IA/Special Education/SH (SELPA/GF)	Rolling Ridge ES	01/06/2021
VARGAS, Fabian	IA/Special Education/SH (SELPA/GF)	Rolling Ridge ES	01/06/2021
GONZALEZ, Alexandria	IA/Special Education/SH (SELPA/GF)	Walnut ES	01/06/2021
KING, Brandon	Custodian I (GF)	Townsend JHS	TBD
BAYONA, Karen	IA/Special Education (SELPA/GF)	Don Lugo HS	TBD
CHAN MUNROE, Jennifer	IA/Special Education/SH (SELPA/GF)	Don Lugo HS	01/06/2021
DA COSTA, Debora	IA/Special Education/SH (SELPA/GF)	Don Lugo HS	01/06/2021
LOUVIAUX-KILLY, Patrick	Behavior Intervention Aide (SELPA/GF)	Special Education	TBD

PROMOTION

GONZALEZ CONTRERAS, Brandon	FROM: Custodian II (GF) 8 hrs./ 261 contract days TO: Technology Technician (GF) 8 hrs./ 261 contract days	Butterfield Ranch ES Technology	TBD
LIM, Angie	FROM: Typist Clerk I (GF) 8 hrs./261 contract days TO: School Secretary I (GF) 8 hrs./ 215 work days	Cal Aero K-8 Rhodes ES	TBD
SILVEIRA, Olliver	FROM: Custodian I (GF) 6 hrs./261 contract days TO: Custodian II (GF) 8 hrs./ 261 contract days	Magnolia JHS Alternative Education	TBD

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CHANGE IN ASSIGNMENT

BURKS, Kristi	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days and Playground Supervisor (GF) 0.75 hrs./180 work days	Butterfield Ranch ES	TBD
	TO: Elementary Library/Media Center Assistant (GF) 3.5 hrs./150 contract days	Borba ES	
		Butterfield Ranch ES	
MCCOOL, Mary	FROM: Typist Clerk II (GF) 8 hrs./201 work days	Don Lugo HS	TBD
	TO: Typist Clerk II (SELPA/GF) 8 hrs./261 contract days	Special Education	

ADDITIONAL ASSIGNMENT

LEON, Belen	Custodian I (GF)	Newman ES	TBD
GUZMAN, Lastelle	Custodian I (GF)	Maintenance	TBD

LEAVE OF ABSENCE

ANDERSON, Emily	Playground Supervisor (GF)	Briggs K-8	11/09/2020 through 01/01/2021
SHELTON, Lola	Central Kitchen Assistant I (NS)	Ramona JHS	12/15/2020 through 02/12/2021
DE LOS RIOS, Irene	IA/Special Education/SH (SELPA/GF)	Townsend JHS	12/04/2020 through 02/12/2021
LARA, Steven	Groundworker II (GF)	Maintenance	12/16/2020 through 12/30/2020

RETIREMENT

HARING, Jeanette (32 Years of Service)	IA/Special Education (SELPA/GF)	Cortez ES	12/07/2020
LARA, Steven (20 Years of Service)	Groundworker II (GF)	Maintenance	12/31/2020

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
--------------------	------------------------	------------------------	------------------------------

RETIREMENT

SEE, Doris (31 Years of Service)	Administrative Secretary I (GF)	Maintenance	12/31/2020
BIGHAM, Richard (23 Years of Service)	Lead Network Technician (GF)	Technology	07/01/2021

APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2020, THROUGH JUNE 30, 2021

BATAC, Dale	CALIZ, Eden	FREGOSO, Marco
STUBBLEFIELD, Sydney	TRUJILLO, Griselda	

(504)	= Federal Law for Individuals with Handicaps	(MM)	= Measure M – Fund 21
(ACE)	= Ace Driving School	(MAA)	= Medi-Cal Administrative Activities
(ABG)	= Adult Education Block Grant	(MH)	= Mental Health – Special Ed.
(ASB)	= Associated Student Body	(NBM)	= Non-Bargaining Member
(ASF)	= Adult School Funded	(ND)	= Neglected and Delinquent
(ATE)	= Alternative to Expulsion	(NS)	= Nutrition Services Budget
(B)	= Booster Club	(OPPR)	= Opportunity Program
(BTSA)	= Beginning Teacher Support & Assessment	(PFA)	= Parent Faculty Association
(C)	= Categorically Funded	(R)	= Restricted
(CAHSEE)	= California High School Exit Exam	(ROP)	= Regional Occupation Program
(CC)	= Children’s Center (Marshall)	(SAT)	= Saturday School
(CDF)	= Child Development Fund	(SB813)	= Medi-Cal Admin. Activities Entity Fund
(CSR)	= Class Size Reduction	(SELPA)	= Special Education Local Plan Area
(CVLA)	= Chino Valley Learning Academy	(SOAR)	= Students on a Rise
(CWY)	= Cal Works Youth	(SPEC)	= Spectrum Schools
(E-rate)	= Discount Reimbursements for Telecom.	(SS)	= Summer School
(G)	= Grant Funded	(SWAS)	= School within a School
(GF)	= General Fund	(VA)	= Virtual Academy
(HBE)	= Home Base Education	(WIA)	= Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Stephanie Johnson, Director, Student Support Services

SUBJECT: REVISION OF BOARD POLICY AND ADMINISTRATIVE REGULATION 5111.1 STUDENTS – DISTRICT RESIDENCY

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy and Administrative Regulation 5111.1 Students – District Residency are being updated to reflect new law which prohibits districts from collecting information or documents regarding the citizenship or immigration status of students or their family members. Regulation also updated to reflect new laws providing that a student meets district residency requirements if the student’s parent/guardian is transferring or pending transfer to a military installation within the state, or the student’s parent/guardian was a resident of California who departed the state against his/her will pursuant to a transfer by a government agency, a court order, or the Federal Immigration and Nationality Act.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy and Administrative Regulation 5111.1 Students – District Residency.

FISCAL IMPACT

None.

NE:LF:SJ:rtr

DISTRICT RESIDENCY

The Board of Education desires to admit all students who reside within district boundaries or who fulfill the district residency requirements through other means as allowed by law. The Superintendent or designee shall develop procedures to facilitate the receipt and verification of students' proof of residency.

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code 48980)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall require parents/guardians to provide documentation of the student's residency upon admission to a district school. A copy of the document or written statement offered as verification of residency shall be maintained in the student's mandatory permanent record. (5 CCR 432)

(cf. 5111 - Admission)

(cf. 5125 - Student Records)

When establishing a student's residency for enrollment purposes, the Superintendent or designee shall not inquire into ~~a student's~~ THE citizenship or immigration status OF STUDENTS OR THEIR FAMILY MEMBERS.

(cf. 5145.13 - Response to Immigration Enforcement)

A student's enrollment may be denied when the submitted documentation is insufficient to establish district residency. In any such case, the Superintendent or designee shall notify the parent/guardian in writing, including specific reasons for the denial.

Investigation of Residency

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets District residency requirements.

An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency. (Education Code 48204.1, 48204.2)

DISTRICT RESIDENCY (cont.)

The Superintendent or designee may assign a trained District employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

If necessary, the Superintendent or designee may employ the services of a private investigator to conduct the investigation. Before hiring a private investigator, the Superintendent or designee shall make other reasonable efforts to determine whether the student resides in the District. (Education Code 48204.2)

The investigation shall not include the surreptitious collection of photographic or video graphic images of persons or places subject to the investigation. However, the use of technology is not prohibited if done in open and public view. (Education Code 48204.2)

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation. (Education Code 48204.2)

Appeal of Enrollment Denial

If the Superintendent or designee, upon investigation, determines that a student does not meet District residency requirements and denies the student's enrollment in the District, he/she shall provide the student's parent/guardian an opportunity to appeal that determination. (Education Code 48204.2)

The Superintendent or designee shall send the student's parent/guardian written notice specifying the basis for the District's determination. This notice shall also inform the parent/guardian that he/she may, within 10 school days, appeal the decision and provide new evidence of residency.

The burden shall be on the parent/guardian to show why the District's determination to deny enrollment should be overruled. (Education Code 48204.2)

A student who is currently enrolled in the District shall be allowed to remain in attendance at his/her school pending the results of the appeal. A student who is not currently enrolled in the District shall not be permitted to attend any District school unless his/her appeal is successful.

In an appeal of the Superintendent's determination that District residency requirements were not met, the Board shall review any evidence provided by the parent/guardian or obtained during the District's investigation and shall make a decision at its next regularly scheduled meeting following the parent/guardian's request for the appeal.

DISTRICT RESIDENCY (cont.)

The Board's decision shall be final.

Enrollment not requiring District Residency

When approved by the board and the appropriate agency, the District may enroll students from other countries who are in the United States on an F-1 visa or are participating in an international exchange program under the sponsorship of a government-approved agency.

(cf. 5111.2 - Nonresident Foreign Students)
(cf. 6145.6 - International Exchange)

The District may enroll a nonresident student living in an adjoining state or foreign country in accordance with Education Code 48050-48052.

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code 52317)

(cf. 6178.2 - Regional Occupational Center/Program)

Legal Reference:

EDUCATION CODE

- 220 Prohibition of discrimination
- 234.7 Student protections relating to immigration and citizenship status
- 35160.5 Intradistrict open enrollment
- 35351 Assignment of students to particular schools
- 46600-46611 Interdistrict attendance permits
- 48050-48054 Nonresidents
- 48200-48208 Compulsory education law, especially:
 - 48204 Residency requirements
 - 48204.1-48204.4 Evidence of residency
- 48300-48317 Student attendance alternatives, school district of choice program
- 48350-48361 Open Enrollment Act transfers
- 48645.5 Former juvenile court school students, enrollment
- 48852.7 Education of homeless students; immediate enrollment
- 48853.5 Education of foster youth; immediate enrollment
- 48980 Notifications at beginning of term
- 52317 Regional occupational program, admission of persons including nonresidents

FAMILY CODE

- 6550-6552 Caregivers

GOVERNMENT CODE

- 6205-6210 Confidentiality of residence for victims of domestic violence

CODE OF REGULATIONS, TITLE 5

- 432 Retention of student records

UNITED STATES CODE, TITLE 8

- 1229c Immigration and Nationality Act

DISTRICT RESIDENCY (cont.)

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

COURT DECISIONS

Katz v. Los Gatos-Saratoga Joint Union High School District, (2004) 117 Cal.App.4th 47

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

Legal Guidance Regarding International Student Exchange Placement Organizations, April 2014

CALIFORNIA ATTORNEY GENERAL'S OFFICE PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

U.S. DEPARTMENT OF JUSTICE CIVIL RIGHTS DIVISION AND U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS JOINT PUBLICATIONS

Dear Colleague Letter: School Enrollment Procedures, May 8, 2014

Fact Sheet: Information on the Rights of All Children to Enroll in School, May 8, 2014

Information on the Rights of All Children to Enroll in School: Questions and Answers for States, School Districts and Parents, May 8, 2014

WEBSITES

California School Boards Association: www.csba.org

California Department of Education: www.cde.ca.gov

California Office of the Attorney General: oag.ca.gov

California Secretary of State, Safe at Home Program: www.sos.ca.gov/safeathome

U.S. Department of Education, Office for Civil Rights: www2.ed.gov/ocr

U.S. Department of Justice: www.justice.gov

Chino Valley Unified School District

Policy adopted: March 17, 2016

REVISED:

DISTRICT RESIDENCY**Criteria for Residency**

A student shall be deemed to have complied with district residency requirements for enrollment in a district school if he/she meets any of the following criteria:

1. The student's parent/guardian resides within district boundaries. (Education Code 48200)
2. The student is placed within district boundaries in a regularly established licensed children's institution, a licensed foster home, or a family home pursuant to a court- ordered commitment or placement. (Education Code 48204)
3. The student ~~has been~~ IS admitted through an interdistrict ~~attendance agreement, "school district of choice" transfer, or open enrollment act transfer~~ OPTION. (Education Code 46600, 48204, 48301, 48356)

(cf. 5117 - Interdistrict Attendance)

(cf. 5118 - Open Enrollment Act Transfers)

4. The student is an emancipated minor residing within district boundaries. (Education Code 48204)
5. The student lives with a caregiving adult within district boundaries and the caregiving adult submits an affidavit to that effect. (Education Code 48204)
6. The student resides in a state hospital located within district boundaries. (Education Code 48204)
7. The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability. (Education Code 48204, 48207)

(cf. 6183 - Home and Hospital Instruction)

8. The student's parent/guardian resides outside district boundaries but is employed within district boundaries and lives with the student at the place of employment for a minimum of three days during the school week. (Education Code 48204)
9. THE STUDENT'S PARENT/GUARDIAN, WHILE ON ACTIVE MILITARY DUTY PURSUANT TO AN OFFICIAL MILITARY ORDER, IS TRANSFERRED OR IS PENDING TRANSFER TO A MILITARY INSTALLATION WITHIN THE STATE. (Education Code 48204.3)

DISTRICT RESIDENCY (cont.)

(cf. 6173.2 - Education of Children of Military Families)

10. THE STUDENT'S PARENT/GUARDIAN WAS A RESIDENT OF CALIFORNIA WHO DEPARTED THE STATE AGAINST HIS/HER WILL DUE TO A TRANSFER BY A GOVERNMENT AGENCY THAT HAD CUSTODY OF THE PARENT/GUARDIAN, A LAWFUL ORDER FROM A COURT OR GOVERNMENT AGENCY AUTHORIZING HIS/HER REMOVAL, OR REMOVAL OR DEPARTURE PURSUANT TO THE FEDERAL IMMIGRATION AND NATIONALITY ACT, AND THE STUDENT LIVED IN CALIFORNIA IMMEDIATELY BEFORE MOVING OUT OF STATE AS A RESULT OF HIS/HER PARENT/GUARDIAN'S DEPARTURE. (Education Code 48204.4)

(cf. 5145.13 - Response to Immigration Enforcement)

Residency Based on Parent/Guardian Employment (Allen Bill Transfers)

District residency status may be granted to a student if at least one of his/her parents/guardians is physically employed within district boundaries for a minimum of 10 hours during the school week. No student seeking residency on this basis shall be denied

enrollment based on race, ethnicity, sex, parental income, scholastic achievement, or any of the individual characteristics set forth in Education Code 220. However, the Superintendent or designee may deny enrollment into the district if any of the following circumstances is present: (Education Code 48204)

1. The additional cost of educating the student would exceed the amount of additional state aid received as a result of the transfer.
2. Enrollment of the student would adversely affect the district's court-ordered or voluntary desegregation plan as determined by the board.
3. Other circumstances exist that are not arbitrary.

Such circumstances may include, but are not limited to, overcrowding of school facilities at the relevant grade level.

Once a student establishes residency on this basis, he/she shall not be required to reapply for enrollment in subsequent years. The student may continue to attend school in the district through the highest grade level offered by the district if the parent/guardian so chooses and if at least one parent/guardian of the student continues to be physically employed by an employer situated within district boundaries, subject to the exceptions in items #1-3 above. (Education Code 48204)

DISTRICT RESIDENCY (cont.)

The Superintendent or designee may deny a transfer out of the district by a student whose parent/guardian is employed within the boundaries of another district if the difference between the number of students entering and exiting the district on the basis of parent/guardian employment exceeds the limits prescribed in Education Code 48204. (Education Code 48204)

Proof of Residency

THE DISTRICT SHALL NOT SOLICIT OR COLLECT INFORMATION OR DOCUMENTS REGARDING THE CITIZENSHIP OR IMMIGRATION STATUS OF STUDENTS OR THEIR FAMILY MEMBERS FOR THE PURPOSE OF DETERMINING RESIDENCY WITHIN THE DISTRICT. (Education Code 234.7)

Evidence of residency may be established by documentation showing the name and address of the parent/guardian within the district, including, but not limited to, any of the following: (Education Code 48204.1)

1. Property tax payment receipts
2. Rent property contract, lease, or payment receipt
3. Utility service contract, statement, or payment receipt
4. Pay stub
5. Voter registration
6. Correspondence from a government agency
7. Declaration of residency executed by the student's parent/guardian
8. If the student is an unaccompanied youth as defined in 42 USC 11434a, a declaration of residency executed by the student
9. If the student is residing in the home of a caregiving adult within district boundaries, an affidavit executed by the caregiving adult in accordance with Family Code 6552

(cf. 5141 - Health Care and Emergencies)

The Superintendent or designee shall make a reasonable effort to secure evidence that a homeless or foster youth resides within the District, including, but not limited to, a utility bill, letter from a homeless shelter, hotel/motel receipt, or affidavit from the student's

DISTRICT RESIDENCY (cont.)

parent/guardian or other qualified adult relative.

However, a homeless or foster youth shall not be required to provide proof of residency as a condition of enrollment in district schools. (Education Code 48853.5; 42 USC 11432)

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)

A parent/guardian seeking residency status on the basis of his/her employment within district boundaries shall submit proof of the employment which may include, but not be limited to, a paycheck stub or letter from his/her employer listing a physical address within district boundaries. Such evidence shall also indicate the number of hours or days per school week that the parent/guardian is employed at that location.

A PARENT/GUARDIAN WHO IS TRANSFERRED OR PENDING TRANSFER INTO A MILITARY INSTALLATION WITHIN THE STATE SHALL PROVIDE PROOF OF RESIDENCE IN THE DISTRICT WITHIN 10 DAYS AFTER THE PUBLISHED ARRIVAL DATE PROVIDED ON OFFICIAL DOCUMENTATION. FOR THIS PURPOSE, HE/SHE MAY USE AS HIS/HER ADDRESS A TEMPORARY ON-BASE BILLETING FACILITY, A PURCHASED OR LEASED HOME OR APARTMENT, OR FEDERAL GOVERNMENT OR PUBLIC-PRIVATE VENTURE OFF-BASE MILITARY HOUSING. (Education Code 48204.3)

A STUDENT WHOSE PARENT/GUARDIAN'S DEPARTURE FROM THE STATE OCCURRED AGAINST HIS/HER WILL PURSUANT TO ITEM #10 IN THE SECTION "CRITERIA FOR RESIDENCY" ABOVE SHALL BE IN COMPLIANCE WITH DISTRICT RESIDENCY REQUIREMENTS IF HE/SHE PROVIDES OFFICIAL DOCUMENTATION OF THE PARENT/GUARDIAN'S DEPARTURE AND EVIDENCE DEMONSTRATING THAT THE STUDENT WAS ENROLLED IN A PUBLIC SCHOOL IN CALIFORNIA IMMEDIATELY BEFORE MOVING OUTSIDE THE STATE. (Education Code 48204.4)

ANY HOMELESS OR FOSTER YOUTH OR STUDENT WHO HAS HAD CONTACT WITH THE JUVENILE JUSTICE SYSTEM SHALL BE IMMEDIATELY ENROLLED IN SCHOOL EVEN IF HE/SHE IS UNABLE TO PROVIDE PROOF OF RESIDENCY. (Education Code 48645.5, 48852.7, 48853.5; 42 USC 11432)

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.3 - Education for Juvenile Court School Students)

Safe at Home Program/Confidential Address Program

When a student or parent/guardian participating in the Safe at Home program requests

DISTRICT RESIDENCY (cont.)

that the district use the substitute address designated by the Secretary of State, the Superintendent or designee may request the actual residence address for the purpose of establishing residency within the district boundaries but shall use the substitute address for all future communications and correspondence and shall not include the actual address in the student's file or any other public record. (Government Code 6206, 6207)

(cf. 3580 - District Records)

Denial or Revocation of Enrollment

If the Superintendent or designee, upon investigation, has determined that a student's enrollment or attempted enrollment is based on false evidence of residency, he/she shall revoke the student's enrollment. Before any such revocation, the parent/guardian shall be sent written notice of the facts leading to the decision. This notice shall state the parent/guardian's right, within 10 school days, to schedule a meeting with a hearing officer to inspect supporting documents, rebut district evidence, question any district witnesses, and present oral and/or documentary evidence, including witnesses, on the student's behalf. For good cause the hearing officer may extend the meeting date for an additional 10 days to permit the parent/guardian to obtain required documentation.

If the parent/guardian fails to schedule the above meeting, the student's enrollment shall be revoked 11 school days after the date of the notice.

If the above meeting is held, the hearing officer shall prepare a written decision describing his/her findings. If the hearing officer's decision upholds the revocation, the parent/guardian shall be informed of his/her right to appeal to the Board of Education within 10 days. The hearing officer's decision shall be final unless appealed.

A parent/guardian who appeals to the Board shall have the right to have a representative present and to rebut district evidence, question any district witnesses, and present oral and/or documentary evidence, including witnesses, on the student's behalf. Except in cases where good cause is shown, the Board shall not reopen the record to consider evidence or argument which was not presented to the hearing officer. The student may continue to attend school during the period of the appeal.

The Board's decision shall be final.

Chino Valley Unified School District

Regulation approved: January 23, 1997

Revised: September 7, 2000

Revised: January 21, 2010

Revised: February 16, 2012

Revised: March 3, 2016

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: December 17, 2020

TO: Members, Board of Education

FROM: Norm Enfield, Ed.D., Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS WILLIAMS SETTLEMENT FISCAL YEAR 2019/2020 ANNUAL REPORT

=====

BACKGROUND

California Education Code 1240 requires the San Bernardino County Superintendent of Schools staff to regularly monitor and report on the status of all Williams monitored schools in the county (currently decile 1-3 schools based on the 2012 Academic Performance Index) to ensure compliance with the Williams Legislation. The Williams Annual Report for Chino Valley Unified School District as well as countywide findings by supervisorial district based on the 2019/2020 school year visitation findings are being presented for information.

Per Section 1240(c)(2)(B), the annual report shall be submitted to the governing board of each school district, the county board of education, as well as the county board of supervisors at a regularly scheduled meeting held in accordance with public notification requirements.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2019/2020 Annual Report.

FISCAL IMPACT

None.

NE:LF:rtr

November 9, 2020

Dr. Norm Enfield, Superintendent
Chino Valley Unified School District
5130 Riverside Drive
Chino, CA 91710-4130

RE: Board Agenda Item: Fiscal Year 2019/2020 *Williams* Annual Report

Dear Dr. Enfield:

Per California Education Code section 1240, San Bernardino County Superintendent of Schools (SBCSS) staff continues to regularly monitor and report on the status of all *Williams*-monitored schools in the county (currently Deciles 1-3 schools determined by the 2012 Base Academic Performance Index [API]) to ensure compliance with the *Williams* legislation. Enclosed is a copy of the *Williams* Annual Report for your district as well as countywide findings by supervisorial district based on the **2019/2020** school year visitation and review findings.

Per Section 1240(c)(2)(E)(i), the annual report shall be submitted to the governing board of each school district, the county board of education, as well as the county board of supervisors at a regularly scheduled November meeting held in accordance with public notification requirements. Please note that the annual report has been submitted to the County Board of Education and the San Bernardino County Board of Supervisors in accordance with this provision. ***Please make sure to include this report as an agenda item for your next regularly scheduled Board meeting.***

Please note that Education Code remains unchanged regarding the determinant for monitored schools. My office will continue to keep you apprised of any new developments.

Thank you and your staff for the continued efforts and collaboration in support of this important work.

Sincerely,



Ted Alejandre
County Superintendent

Attachment: Fiscal Year 2019/2020 *Williams* Annual Report

cc: Mr. Joe Schaffer, Board President
Ms. Lea Fellows, *Williams* Liaison
Mr. Richard De Nava, SBCSS Assistant Superintendent
Ms. Barbara Alejandre, SBCSS Chief Intergovernmental Relations Officer



Williams Settlement
Fiscal Year 2019/2020
Annual Report
for
Chino Valley Unified
School District

November 2020

San Bernardino County Superintendent of Schools *Williams* Settlement Monitoring Fiscal Year 2019/2020 Annual Report

Preface

The *Williams* Lawsuit Settlement, reached and enacted into law* in August 2004, has set the standard for providing equitable educational opportunities and closing the achievement gap in San Bernardino County and throughout California. *Williams* legislation has provided an opportunity for county and district superintendents to work collaboratively to support and assist underperforming schools to improve student achievement.

The American Civil Liberties Union filed *Williams v. California* in 2000 on behalf of the plaintiffs—nearly 100 students from San Francisco County—as a class action lawsuit against the State of California and its educational agencies. The basis of the lawsuit was that public-school agencies failed to provide public school students with equal access to instructional materials, safe and clean school facilities, and qualified teachers. The issue of equity for disadvantaged and minority students, particularly in large and urban school districts, was the crux of the case.

The settlement covered four key areas:

- **Instructional Materials**—All students, including English learners, must have sufficient access to standards-aligned instructional materials or textbooks in all core subject areas for use in class and at home.
- **Facilities**—All schools must be safe, clean, and in good repair.
- **Teacher Credentialing and Assignment**—All schools must have teachers that are appropriately certificated for their specific teaching assignment, including English Learner Authorization.
- **Public Reporting**—All schools must include information on the sufficiency of instructional materials, repair of school facilities, and teacher misassignments and vacancies in their School Accountability Report Card (SARC). Additionally, all schools must post a notice in each classroom informing parents and guardians of their right to file a Uniform Complaint regarding instructional materials sufficiency, facilities repair, and teacher vacancy or misassignments.

In Fiscal Year 2013/2014, the Local Control Funding Formula (LCFF) was implemented and made significant changes to education statute. *Williams* Settlement requirements for all schools remained in effect and were further distinguished as the first of eight state priorities that must be addressed in mandated Local Control Accountability Plans (LCAPs). This means all schools (monitored and those that are not) must continue adhering to *Williams* requirements and all districts must identify and address actions that will be taken each year to achieve and/or correct any deficiencies related to *Williams* compliance in their LCAPs.

The *Williams* legislation also requires county offices to monitor schools ranked in Deciles 1-3 currently determined by rankings on the state's Academic Performance Index reports. Fiscal Year 2019/2020 was the seventh year of the fourth cohort (typically a three-year monitoring cycle) based on the 2012 API. One hundred and forty-nine (149) schools in San Bernardino County were subject to review and received at least one site visit. Although a new accountability system is in place, the California School Dashboard, Education Code still requires county monitoring based on the 2012 Base API.

SBCSS reviewers conducted the instructional materials and facilities reviews at all monitored schools within their first four weeks of the 2019/2020 school year based on district-specific start dates. At the conclusion of the instructional materials monitoring process, there were no insufficiencies, meaning that any shortage identified at the time of visitation was resolved by the eighth week of school as required in Education Code. Overall, the county review teams found facilities conditions in good repair. Four (4) emergency or extreme conditions were observed (two of which were remedied prior to the end of the site visit) which included: one (1) case of a non-functional air conditioning system, one (1) observance where an emergency exit was blocked, one (1) instance where an emergency exit sign was not functioning, and one (1) situation where the handle of an emergency exit window was missing.

The teacher assignment monitoring review for the 2019/2020 fiscal year was postponed by the California Commission on Teacher Credentialing (CCTC) due to passage of Assembly Bill 1219 (Chap. 782, Stats. 2019). Key provisions effective January 2020 included: the monitoring of all California schools on an annual basis; corresponding roles and responsibilities of monitoring authorities; and partial automation of the monitoring process through development of the CCTC's California Statewide Assignment Accountability System (CalSAAS). The assignment review process for the 2019/2020 fiscal year began October 1, 2020, and will conclude December 30, 2020; however, any associated findings will be considered informational only (non-consequential) as the intent is to allow for training, identification of reporting inaccuracies, and resolution of any assignment issues prior to the following consequential year.

A separate in-office review was conducted to evaluate each monitored school's School Accountability Report Card (SARC) for accuracy of information reported to the public pertaining to sufficiency of instructional materials and the condition of school facilities based on statutory requirements and county monitoring findings. Any inaccuracies observed were communicated and resolved by the conclusion of the review period.

*SB 6 (Alpert), SB 550 (Vasconcellos), AB 1550 (Daucher), AB 2727 (Daucher), AB 3001 (Goldberg), AB 831 (Committee on Education)

**San Bernardino County Superintendent of Schools
Williams Settlement Annual Report by Supervisorial District
Fiscal Year 2019/2020**

School District	Total Enrollment	Total Schools	Deciles 1-3 Schools	Total "Good Repair" Facility Deficiencies		Remedied "Good Repair" Facility Deficiencies		Outstanding "Good Repair" Facility Deficiencies		Total "Emergency Repair" Facility Deficiencies		Remedied "Emergency Repair" Facility Deficiencies		Outstanding "Emergency Repair" Facility Deficiencies		Instructional Materials Insufficiencies	Teacher Misassignments ¹	Inaccurate School Accountability Report Cards
				Facility Deficiencies	Facility Deficiencies	Facility Deficiencies	Facility Deficiencies	Facility Deficiencies	Facility Deficiencies	Facility Deficiencies	Facility Deficiencies							
1st Supervisorial District																		
Adelanto Elementary	8,378	16	7	79	61	18	0	0	0	0	0	0	0	0	N/A	0		
Apple Valley Unified	14,736	15	2	38	31	7	0	0	0	0	0	0	0	0	N/A	0		
Hesperia Unified	24,404	31	7	18	10	8	0	0	0	0	0	0	0	0	N/A	0		
Needles Unified	998	6	3	2	0	2	0	0	0	0	0	0	0	0	N/A	0		
Snowline Joint Unified	7,450	12	2	6	1	5	0	0	0	0	0	0	0	0	N/A	0		
Victor Elementary	12,848	18	7	48	37	11	0	0	0	0	0	0	0	0	N/A	0		
Victor Valley Union High	11,653	10	4	130	61	69	2	1	1	1	1	0	0	0	N/A	0		
1st Supervisorial District Totals	80,467	108	32	321	201	120	2	1	1	1	1	0	0	0	N/A	0		
2nd Supervisorial District																		
Cucamonga	2,443	4	1	1	1	0	0	0	0	0	0	0	0	0	N/A	0		
Fontana Unified	36,160	45	17	124	48	76	1	1	0	1	0	0	0	0	N/A	0		
2nd Supervisorial District Totals	38,603	49	18	125	49	76	1	1	0	1	0	0	0	0	N/A	0		
3rd Supervisorial District																		
Barstow Unified	6,435	13	3	18	14	4	0	0	0	0	0	0	0	0	N/A	0		
Colton Joint Unified	21,469	29	11	193	62	131	0	0	0	0	0	0	0	0	N/A	0		
Lucerne Valley Unified	9,313	6	3	20	1	19	0	0	0	0	0	0	0	0	N/A	0		
Morongo Unified	8,481	17	3	8	7	1	0	0	0	0	0	0	0	0	N/A	0		
Redlands Unified	21,062	28	1	2	1	1	0	0	0	0	0	0	0	0	N/A	0		
San Bernardino City Unified	53,037	88	43	394	252	142	0	0	0	0	0	0	0	0	N/A	0		
Yucaipa-Calimesa Joint Unified	9,831	15	2	2	0	2	0	0	0	0	0	0	0	0	N/A	0		
3rd Supervisorial District Totals	129,628	196	66	637	337	300	0	0	0	0	0	0	0	0	N/A	0		
4th Supervisorial District																		
Chino Valley Unified	28,169	34	6	20	14	6	0	0	0	0	0	0	0	0	N/A	0		
Ontario-Montclair	20,147	33	16	53	32	21	1	0	1	0	0	0	0	0	N/A	0		
4th Supervisorial District Totals	48,316	67	22	73	46	27	1	0	1	0	0	0	0	0	N/A	0		
5th Supervisorial District																		
Colton Joint Unified ²	21,469	29	11	193	62	131	0	0	0	0	0	0	0	0	N/A	0		
Fontana Unified ²	36,160	45	17	124	48	76	1	1	0	1	0	0	0	0	N/A	0		
Rialto Unified	25,186	30	11	58	25	33	0	0	0	0	0	0	0	0	N/A	0		
San Bernardino City Unified ²	53,037	88	43	394	252	142	0	0	0	0	0	0	0	0	N/A	0		
5th Supervisorial District Totals	135,852	192	82	769	387	382	1	1	0	1	0	0	0	0	N/A	0		
County Totals²	322,200	450	149	1,214	658	556	4	2	2	2	0	0	0	0	N/A	0		

¹Due to changes to Education Code 44258.9, the annual teacher assignment monitoring and review process for the 2019/2020 fiscal year was postponed and is considered a non-consequential reporting year.

²Table data for school districts that represent more than one Supervisorial District are unduplicated.

Refer to Williams Glossary of Terms

**Chino Valley Unified School District
Fiscal Year 2019/2020 Williams Annual Report**

School	Total Enrollment	Decile 1-3 Rank	Total "Good Repair" Facility Deficiencies		Remedied "Good Repair" Facility Deficiencies		Outstanding "Good Repair" Facility Deficiencies		Total "Emergency Repair" Facility Deficiencies		Remedied "Emergency Repair" Facility Deficiencies		Outstanding "Emergency Repair" Facility Deficiencies		Instructional Materials Insufficiencies	Teacher Misassignments ¹	Inaccurate School Accountability Report Cards
			Total	Rank	Total	Rank	Total	Rank	Total	Rank	Total	Rank					
Borba (Anna A.) Elementary	473	3	1	1	1	1	0	0	0	0	0	0	0	0	0	N/A	0
Chino High	1,865	3	9	5	4	4	0	0	0	0	0	0	0	0	0	N/A	0
Dickson (Doris) Elementary	568	3	7	6	1	1	0	0	0	0	0	0	0	0	0	N/A	0
Marshall (E.J.) Elementary	420	3	1	1	0	0	0	0	0	0	0	0	0	0	0	N/A	0
Ramona Junior High	558	3	1	0	1	1	0	0	0	0	0	0	0	0	0	N/A	0
Walnut Avenue Elementary	591	2	1	1	0	0	0	0	0	0	0	0	0	0	0	N/A	0
Subtotals	4,475		20	14	6	0	0	0	0	0	0	0	0	0	0	N/A	0

¹ Due to changes to Education Code 44258.9, the annual teacher assignment monitoring and review process for the 2019/2020 fiscal year was postponed and is considered a non-consequential reporting year.

***Williams* Glossary of Terms**

Academic Performance Index (API) – A component of the California’s Public Schools Accountability Act of 1999 utilized from 1999-2013, the API measured the academic performance and growth of schools. Simply put, the API was calculated by converting a student’s performance on a statewide assessment into points on the API scale. These points were then averaged across all students and all tests and the result was a school’s API. The API is no longer calculated due to the launch of the new accountability system known as the California School Dashboard, which has been designed to better measure the State’s educational goals based on a growth model. Currently, the California Department of Education is exploring methods for determining the lowest performing schools.

Deciles – Statewide ranking of schools (determined by a school’s Academic Performance Index [API]) rated one through ten (lowest to highest) when compared to schools of the same type. Calculation of the API has been suspended during the development and launch of the new accountability system, known as the California School Dashboard.

Deciles 1-3 Schools – Schools ranked in Deciles 1-3 have the lowest statewide ranking (on a scale of one (1) to ten (10)) based on their APIs when compared to other schools of the same type across the state. The current determinant of statewide rankings is the 2012 Base Academic Performance Index Report. Deciles 1-3 schools are subject to county monitoring for compliance with the *Williams* Settlement requirements.

Emergency Repair – Structures or systems of a facility are in a condition that poses an emergency or urgent threat to the health and safety of pupils or staff.

Good Repair – Good repair is defined to mean that the facility is maintained in a manner that ensures that it is clean, safe, and functional. Good repair status is determined by a school facility inspection and evaluation instrument (known as the *Facilities Inspection Tool* [FIT]) developed by the Office of Public School Construction or a local evaluation instrument that meets the same criteria.

Inaccurate School Accountability Report Card (SARC) – SARCs with outstanding inaccuracies or missing information pertaining to the quality, currency and availability of sufficient textbooks and/or instructional materials and the safety, cleanliness and adequacy of school facilities. These areas are reviewed in accordance with the state’s data definitions and the previous year’s *Williams* visit findings. All California public schools must annually publish SARCs which contain specific information about themselves to the community allowing the public to evaluate and compare schools for student achievement, environment, resources, and demographics.

Instructional Materials Insufficiencies – The number of insufficiencies identified in the four core subject areas (English language arts, mathematics, science, and history-social science) at each school during the *Williams* site visits that were not corrected by the eighth week of school. Sufficient textbooks or instructional materials means, “each pupil, including English Learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.”

Local Control Funding Formula (LCFF) – The current K-12 funding system that provides funding to districts based on the demographic profile of the students they serve. Implementation of the formula began in Fiscal Year 2013/2014.

Local Control and Accountability Plan (LCAP) – Required under the LCFF, the LCAP is a locally developed three-year plan that describes how a local educational agency (LEA) intends to meet annual goals for all pupils, including specific activities to address state and local priorities identified in Education Code.

Local Control and Accountability Plan (LCAP) Priority 1 – One of the state-defined priorities that must be addressed in a local educational agency’s (LEA’s) LCAP to capture local measurement of progress for meeting *Williams* Settlement requirements, including: the degree to which the teachers of the school district are appropriately assigned and fully credentialed in the subject areas, and, for the pupils they are teaching; ensuring every pupil in the school district has sufficient access to the standards-aligned instructional materials; and school facilities are maintained in good repair.

Outstanding “Emergency Repair” Facility Deficiencies – The number of facility deficiencies identified as emergency repair issues that were not corrected at the time of completion of the *Williams* site visit.

Outstanding “Good Repair” Facility Deficiencies – The number of facility deficiencies identified as good repair issues that were not corrected at the time of completion of the *Williams* site visit.

Remedied “Emergency Repair” Facility Deficiencies – The number of facility deficiencies identified as emergency repair issues that were corrected prior to the completion of the *Williams* site visit.

Remedied “Good Repair” Facility Deficiencies – The number of facility deficiencies identified as good repair issues that were corrected prior to the completion of the *Williams* site visit.

Teacher Misassignments – Due to changes to Education Code 44258.9, the annual teacher assignment monitoring and review process for the 2019/2020 fiscal year was postponed and is considered a non-consequential reporting year. This column typically represents the number of classes (with 20 percent or more English Learners) with a teacher identified during the review without a proper English Learners Authorization.

Total “Emergency Repair” Facility Deficiencies – The total number of facility deficiencies identified as emergency repair issues at the time of the site visit.

Total Enrollment – Total enrollment figures for districts overall and individual schools based on the California Department of Education’s Fiscal Year 2019/2020 DataQuest District and School Enrollment Reports.

Total “Good Repair” Facility Deficiencies – The total number of facility deficiencies identified as good repair issues at the time of the site visit.

Total Schools – Total number of schools in each district based on the California Department of Education’s Fiscal Year 2019/2020 DataQuest District and School Enrollment Reports.

Williams Settlement – The American Civil Liberties Union filed *Williams v. California* on behalf of the plaintiffs (nearly 100 students from San Francisco County) as a class action lawsuit against the State of California and its educational agencies. The basis of the lawsuit was that public school agencies failed to provide public school students with equal access to instructional materials, safe and clean school facilities, and qualified teachers. The issues of equity for disadvantaged and minority students, particularly in large and urban school districts, were the crux of the case.

The *Williams* Lawsuit Settlement was reached and enacted into law in August 2004. County superintendents must annually review and report on Deciles 1-3 schools (currently based on statewide rankings from the 2012 Base Academic Performance Index) for the following:

- **Instructional Materials**—All students, including English Learners, must have sufficient access to standards-aligned instructional materials or textbooks in all core subject areas for use in class and at home.
- **Facilities**—All schools must be safe, clean, and in good repair.
- **Teacher Credentialing and Assignment**—All schools must have teachers that are appropriately certificated for their specific teaching assignment, including English Learner Authorization.
- **Public Reporting**—All schools must include information on the sufficiency of instructional materials, repair of school facilities, and teacher misassignments and vacancies in their School Accountability Report Card (SARC). Additionally, all schools must post a notice in each classroom informing parents and guardians of their right to file a Uniform Complaint regarding instructional materials sufficiency, facilities repair, and teacher vacancy or misassignments.

Note: All schools, regardless of decile ranking, must adhere to Williams requirements.